



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

~ P.O. Box 2257 Nederland, Texas 77627 ~
Phone: (409) 980-7275, Fax: (409) 980-7240
Email: snca@ih2000.net Web: www.snchief.com
24-Hour Activation Phone: **409-838-6371**

2013 Board of Directors

John D. Owens
President 11-14

Dale Jackson
Vice-President 13-14

Tim Ocnaschek
Secretary/Treasurer 13-14

Carman Apple
Sergeant-at-Arms 13-14

Larry Richard
Fire Director 12-13

Jerry Ziller
Fire Director 13-14

Tommy Wells
Industry Director 12-13

Charlie Kosh
Industry Director 13-14

Jeff Wilmore
Police Director 12-13

Aleta Cappen
Police Director 13-14

Jeff Kelley
At-Large Director 13-14

Stephanie Garsea
EMS Director 13-14

Cindy Powers
Health Director 13-14

1st Quarter Board of Directors Meeting MINUTES

January 31, 2012, 11:00 am

Quorum is (7) Voting Directors

On Thursday, January 31, 2013 at 11:08 am, John Owens, President of the Sabine Neches Chief's Association called to order the 1st Quarter Board of Directors Meeting held at the Schooner in Nederland.

Board Members Jeff Kelley and Tommy Wells were excused.

Visitors: Steve Curran (Website); Pat Grimes (SNCA database); Bryant Champagne (Membership); Terry Morton (Bereavement) were present to address scheduled agenda items.

Open Meeting: Noting that a Quorum was present, President Owens opened the meeting.

Old Business:

Vice President Dale Jackson and Jeff Wilmore presented an update regarding the Mercy Trailer and response availability. They will provide an update to the membership at the February 2013 general meeting and will provide an accounting of expenditures for documentation.

Membership Committee Chair, Bryant Champagne, reviewed the RAC membership request. Discussion included the overview that they although the assets are already available to SNCA directly, approval of membership will benefit relationships and the membership committee recommends they be qualified as a Provisional, non-voting member. Larry Richard made a motion to accept the committee recommendation, which was seconded by Jeff Wilmore. The motion carried. The application for membership will be presented to the membership for approval at the next meeting.

Old Business (continued):

Membership Committee Chair, Bryant Champagne, reviewed the National Trench Safety membership request which was missing a sponsorship letter, as well as the GT Logistics membership request which was missing an inventory. Both requests will be tabled until the appropriate documentation is received. He also advised that no paperwork has been received from Siddons/Martin, so a membership discussion is premature.

Vice President Dale Jackson and Terry Morton (Chairman of Bereavement sub-committee) presented potential revisions to the latest draft of the Bereavement Relief request form and asked Board members for comments. There was a recommendation to go back to the basic “first responder” without examples being identified. Then the board could discuss specific incidents on a case-by-case basis to bring a recommendation to the membership regarding eligibility. Item #6 will be revised to specify the monies awarded will go to the member applicant to be disseminated to victim or survivor(s) as the member applicant determines. Additionally, a 7th guideline was recommended to cap potential awards at \$1000. The suggested changes will be made and forwarded to Board members for review and electronic vote. Without any further changes, the final draft will be ready to present to the membership at the February 2013 meeting.

Correspondence: N/A

Financial Report : Secretary/Treasurer gave the following report;

Checks issued since last Board meeting:			
10/30/2012	Schooner	Board Meeting	\$ 397.29
11/08/2012	Exxon Mobil	Refund of ACH mistakenly deposited to SNCA account	\$ 15,083.33
11/08/2012	Justapose	10 year domain name renewal	\$ 178.33
11/09/2012	Stephanie Garsea	Reimburse for purchase of awards	\$ 1,274.40
12/03/2012	City of Groves	Hall rental bosses night	\$ 225.00
12/03/2012	David Frenzel	Reimburse for bosses night expenses	\$ 4,576.39
12/03/2012	Red's Liquor	Beverages bosses night	\$ 393.40
12/03/2012	David Frenzel	Reimburse for bosses night expenses	\$ 9.90
12/03/2012	Firehouse band	Entertainment bosses night	\$ 250.00
12/03/2012	Moncla's	Food bosses night	\$ 3,512.50
12/20/2012	Postmaster	Box rental for 2013	\$ 70.00
12/20/2012	Juxtapose	Webhosting	\$ 54.13
01/09/2013	Juxtapose	Webhosting	\$ 54.13
Account Balances			
		Checking Balance	\$ 31,293.69
		CD Balance	\$ 4,967.86
		CD #2 Balance	\$ 5,072.70
		Total Balance	<u>\$ 41,334.25</u>

The President called for a motion to approve the Treasurers Report; Cindy Powers made the motion to approve the Financials and Stephanie Garsea seconded the motion. The motion carried.

New Business:

Secretary/Treasurer Tim Ocnaschek and Membership Committee Chair, Bryant Champagne, reviewed the membership documentation process and a motion was made by Cindy Powers and seconded by Stephanie Garsea to make a spot on the SNCA website for member identification with a date their membership was approved by the General Membership. Motion passed. Website Committee Chair, Steve Curran, was present for discussion. President Owens will ask members at the next meeting to research and provide the date of agency membership if possible. Additionally, a checklist was created for the membership committee to track application requests and approvals for archive documentation in the future.

Secretary/Treasurer Tim Ocnaschek presented a continuity book created for the Secretarial process utilized for coordinating the association process.

Secretary/Treasurer Tim Ocnaschek and Membership Committee Chair, Bryant Champagne presented a concept for the April Strategic Planning Meeting to organize several pods with computer access, and update member contact information, email groups, inventory data, and membership information such as when each agency originally became a member, and when the current voting members were appointed. Any archived SNCA information should be collected and presented to the Secretary/Treasurer for centralization and historical data. At the February 2013 general meeting, President Owens will encourage high attendance, research of the requested information, and urge members to bring the data to the April meeting. Strategic Planning Committee Chair and Board member Cindy Powers, Ocnaschek, and Grimes were asked to facilitate organizing the April meeting.

President Owens and Secretary/Treasurer Ocnaschek discussed 2013 Board Meeting tentative dates as April 25, July 18 and October 24.

Membership Committee Chair, Bryant Champagne, reviewed the Care Plus Ambulance Service membership request. Stephanie Garsea made a motion to accept the committee recommendation that they be accepted as a For Profit Voting Entity, which was seconded by Dale Jackson. The motion carried. The request will be presented to the membership for approval at the next meeting.

President Owens brought a request from Jefferson County Peace Officer Association to the board for discussion. A motion was made by Larry Richards to recommend a \$500 donation for the upgrade and maintenance of equipment for the mid-county multi-agency range training facility. Charlie Kosh seconded the motion. Motion passed. The request will be presented to the membership for approval at the next meeting.

Other Business:

Communications Committee Chair, Pat Grimes, updated the board regarding the SNCA Database, to include availability of inventory and contact information as well as need for membership reviews and updates. President Owens will remind membership to make updates at the next meeting. Additionally, the board unanimously agreed that voting members who have response assets in their agency inventory will be authorized access to view all Sabine Neches Chiefs Association members' contact information, radio capability, and response inventory.

Board Member Stephanie Garsea advised the 1st team has signed up for the Gold Tournament, and she still needs food vendors.

Board Member Carman Apple advised DSHS was touring the Jack Brooks Regional Airport on March 7 reviewing an air evacuation plan. Once the time is set, she will send an email to EMCs to encourage attendance and participation in any discussions for the process.

SNCA Board of Directors Meeting Schedule 2013:

April 25, July 18 and October 24.

Providing Mutual Aid for Over 50 Years

Call for motion to adjourn:

Motion made by Dale Jackson and seconded by Jeff Wilmore to adjourn the 2013 1st Quarter BOD meeting. Motion carried.

Meeting Adjourned: 12:45 pm

Tim Ocnashek

Secretary/Treasurer