



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2016 Board of Directors

Dale Jackson  
President 15-16

Tim Ocnaschek  
Vice-President 15-16

Charlie Kosh  
Secretary/Treasurer 15-16

Carman Apple  
Sergeant-at-Arms 15-16

Bryant Champagne  
Fire Director 14-15

Larry Richard  
Fire Director 15-16

Tommy Wells  
Industry Director 14-15

Chris Gonzales  
Industry Director 15-16

John Owens  
Police Director 14-15

Aleta Cappen  
Police Director 15-16

David Frenzel  
At-Large Director 15-16

Stephanie Garsea  
EMS Director 15-16

Cindy Powers  
Health Director 15-16

### 4th Quarter Board of Directors Meeting

#### MINUTES

October 27, 2016 11:00 am

Quorum is (7) Voting Directors

On Thursday, October 27, 2016 at 11:10 am, Dale Jackson, President of the Sabine Neches Chief's Association called to order the 4<sup>th</sup> Quarter 2016, Board of Directors (BOD) meeting held at the Schooner Restaurant in Nederland.

Board Members Aleta Cappen and Tommy Wells were excused.

Visitors: Steve Curran, John Avery, Jeremy Hanson, and Pat Grimes attended.

**Closed Meeting:** Noting that a Quorum of at least (7) voting directors were present President Dale Jackson opened the meeting. Cindy Powers participated in the meeting via conference call.

#### Old Business:

President Jackson asked for "Approval" of the previous quarter's Board meeting minutes as e-mailed. A motion was made by Bryant Champagne and seconded by Stephanie Garsea to approve the minutes. Motion carried.

President Jackson asked for approval of any e-votes since the last BOD meeting. Larry Richard made a motion to accept the TCEQ request for membership e-vote that was taken on August 3, 2016. The motion was seconded by John Owens. The motion passed by vote.

**Financial Report:** Secretary/Treasurer Charlie Kosh presented the following financials:

**Checks issued since last Board meeting:**

(As of 10/24/2016)

**Checks issued since last Board meeting:**

Schooner Restaurant	Board Meeting	\$	408.29
Juxtapose Inc	Webhosting and updates	\$	227.33
Patrick Grimes	STEAR meeting	\$	430.10
Juxtapose Inc	Webhosting and updates	\$	335.58
Juxtapose Inc	Webhosting and updates	\$	227.33

**Account Balances**

Checking Balance	\$	52,632.72
CD Balance	\$	4,967.86
CD #2 Balance	\$	5,159.36
Total Balance	\$	<u>62,759.94</u>

John Owens made the motion to approve the Financials and Bryant Champagne seconded the motion. The motion carried.

**CORRESPONDENCE:**

President Jackson discussed the outreach sponsorship requests from Bmt Fire (1ea), and Bmt PD (1ea), and Crime Stoppers (1ea). See New Business Items G .

**New Business:**

- A.** The Board discussed the issue in regard to members (i.e Chris Gonzales, Jason Gengo, Aaron Tupper) who represent more than one VOTING member organization. There are also members representing a voting AND non-voting, but that should not cause a conflict. Constitution addresses voting and non- voting membership in Article II, section 2, part a. (PP3). Should there be a limit how many votes one person should get, and if each agency is only allowed one vote, is it an issue having one member represent more than one entity? If it is, should it be up to members to allow this knowing that person has to choose who to represent during votes, or should the Constitution be adjusted to allow a person to only represent one voting organization/entity? After a lengthy discussion a motion was made by Carman Apple not to limit the primary voter's ability to cast their vote for the member organizations that they represent. The motion was seconded by Tim Ocnaschek. The motion carried.

- B.** The Board discussed the issue of qualifying a “voting” member as to the level and quantity of deployable assets. Are adjustments to qualifications and costs for/to varying categories of membership still effective and reasonable? The issue was tabled by the Board for now. The Board requested that the membership committee review the issue and bring recommendations back to the BOD.
- C.** The Board reviewed the proposed SNCA Budget 2017. A motion was made by Larry Richard to accept the proposed 2017 budget. The motion was seconded by Bryant Champagne. The motion passed by vote.
- D.** The Board reviewed the current list of nominations. The deadline to submit nominations is November 2, 2016.
- E.** The Board discussed splitting the Inventory and Communications committee and a re-designation of chair to the Training Committee. President Jackson appointed Shaqueena Nobles as chairperson of the Training Committee. Louis Havens will chair the MFF&S Committee.
- F.** The Board discussed sending Pat Grimes to the State ETN and STEAR committee meetings Sunday, November 20. One in the morning and one in the afternoon. A motion was made by John Owens and seconded by Larry Richard to send Pat to this meeting. The motion passed by vote.
- G.** Outreach sponsorship requests. Strategic plan discusses use of funds for outreach and promoting the association mission in the community.  
**Strategic Objective:** To promote *awareness through preparedness, prevention* in the community at large through our member organizations. (sub bullet) Support or participate in community educational events geared toward awareness, preparedness or prevention. On an annual basis, solicit member recommendations for sponsorship donations.
- a. Beaumont Fire Safety/Prevention Outreach (Chief Huff) \$1500 request  
Item a. and b. were tabled until 1Q 2017 (see b. below)
  - b. Beaumont PD Cops and Kids Outreach (Cindy Jeanis) \$1500 request  
A motion was made by Stephanie Garsea and seconded by John Owens to postpone the deadline for outreach sponsorship until the Friday before the 1<sup>st</sup> Q BOD meeting. This will allow addition requests to be submitted. The motion passed by vote.
  - c. Crime Stoppers meeting/lunch (Cindy Jeanis)- \$1000 request  
After discussion a motion was made by Carman Apple and seconded by John Owens to deny the \$1000 request for Crime Stoppers lunch/meeting. The motion passed. The Board's decision was that the request didn't meet Constitutional eligibility requirements since Crime Stoppers is not a member and sponsoring a lunch does not contribute to

outreach for the Association.

- H. The Board discussed the 2017 Board Meeting schedule discussion. The proposed dates for the 2017 SNCA Board of Directors meetings are: January 20, April 27, July 27, and October 26
- I. The Board discussed the Constitutional wording update regarding eligibility for Board positions leaves potential voting issue. Article II, section 2, in the definition of “primary member” (page 3 of 21) says that if primary and alternate members attend a meeting together, only the primary can make a motion or vote. Then, under Article IV, “Officers”, dealing with Board member eligibility, either a primary or alternate (section 1) from a voting member organization can hold office at one time. The latest update made in May 2016 adjusted the wording of Section 7, Part 2, to limit nominations to the Primary member only. It appears that wording was not added in that section (7) that only a primary member was eligible for nomination. Probably this wording as well as adjusting Article IV, Section 1, part 1 wording and deleting “alternate” would make sure that only primary members were nominating and eligible for nomination. This would prevent the potential an alternate member elected to a Board position would be ineligible to vote in a general meeting where the primary member was present. There was no action taken by the Board on this issue. After discussion, the Board agreed the current wording actually provided adequate protection.
- J. There was a discussion regarding a technology Go Kit request for IMT deployments. Concerns include the multi-jurisdictional nature of the team, equipment maintenance, ongoing fees (wireless), replacement for damages, and potential funding sources. The issue was tabled by the Board until the 1Q 2017 BOD meeting.

#### **Other Business:**

- A. There was discussion that the SNCA had received tax exemption status as a 501C (4) organization from the state comptroller office. A motion was made by Steve Curran and seconded by John Owens to post the letter on the SNCA website. The motion passed by vote.
- B. There was discussion that there are two different ways of reimbursement from the SNCA. From the discussion it was determine that the reimbursement process should be standardized. Tim Ocnaschek made a motion to revise the wording in Article VI- Finances Section (3) to change SNCA “Officers” to SNCA “Representatives” and to develop a DRAFT SOP for reimbursement. The motion was seconded by John Owens. The motion passed by vote.

#### **SNCA Board of Directors Meeting Schedule 2017:**

2017 SNCA Board Meeting Schedule: January 19, April 27, July 27, and October 26.

**Call for motion to adjourn:**

Motion made by Stephanie Garsea and seconded by Bryant Champagne to adjourn the 2016 4<sup>th</sup> quarter BOD meeting. Motion carried.

**Meeting Adjourned:** 12:40 PM

**Charlie Kosh**

Secretary/Treasurer