



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

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2009 Board of Directors

Stephen L. Curran
President 09-10

John D. Owens
Vice-President 09-10

Terry Basham
Secretary/Treasurer 09-10

Vernon Pierce
Sergeant-at-Arms 09-10

Dale Jackson
Fire Director 08-09

Larry Richard
Fire Director 09-10

Larry McBride
Industry Director 08-09

Doug Jones
Industry Director 09-10

Aleta Cappen
Police Director 08-09

Tod McDowell
Police Director 09-10

Jeff Kelley
At-Large Director 09-10

Butch Holmes
EMS Director 09-10

Cindy Powers
Health Director 09-10

1st Quarter Board of Directors Meeting

MINUTES

January 29th, 2009 5:30 pm

Quorum is (7) Voting Directors

On Thursday, January 29th, 2009 at 5:30 pm, Steve Curran, President of the Sabine Neches Chief's Association called to order the 1st Quarter Board of Directors Meeting held at Sanderson's Restaurant.

The following SNCA Officers were excused: Larry Richard, Larry McBride, and Jeff Kelley.

Open Meeting: Noting that a Quorum was present, President Curran opened the meeting.

Old Business:

The date of the Golf Tournament was discussed. The presently scheduled date conflicts with the date of the State Homeland Security/Hurricane Conference.

A motion was made by John Owens and seconded by Vernon Pierce to have Terry Basham contact Bryant Champagne, Stephanie Garsea and Lynn White from Industrial Fire World about moving the date of the golf tournament due to the date conflict with the State Homeland Security/Hurricane Conference.

Motion passed

Correspondence: None

President Steve Curran noted that Pat Outprin and Bill Robins (phone: 713-375-5212) representatives for Cheniere LNG expressed a strong interest in becoming a member of the organization.

Financial Report : Secretary/Treasurer gave the following report

The current balances are:

Checking	\$16,259.19
CD	\$ 4,967.86

Total	\$21,227.05

Checks written since last approvals:

Jiffy Trophies (Boss Night)	\$1,338.75	
Kroger (Boss Night)	2,398.45	
Johnsen's Florist(Boss Night)	473.59	
Firehouse Band(Boss Night)	200.00	
Moncla's (Boss Night)	3,052.00	
Red's Liquor (Boss Night)	365.87	
David Frenzel (Boss Night)	474.52	(reimbursement for expenses related to Boss Night)
Brad Club (Boss Night)	850.00	
Postmaster -Box rent	54.00	
Sunset Grove County Club	1,090.45	

A call for motion and vote to approve Financial Report was made: Cindy Powers made motion to approve; Doug Jones seconded the motion.
Motion carried.

Discussion regarding the 2009 Annual Budget and compare to 2009 SNCA Dues collected

Motion was made by Doug Jones and seconded by Andrew Garcia to make the following changes to the proposed budget.
Motion carried.

Change	Original	Final
Awards allocation	\$75.00	\$1,000
Strategic Planning Meetings	\$4,000	\$2,400
Bosses Night	\$11,000	\$7,000
Website	0	\$300
Database support	\$2,500	0**

** Board Members will contact representatives of the Jefferson, Orange and Hardin Co. LEPC's to see if they wish to fund the Database Support as in 2008.

These changes should keep us within budget ending the year with a positive balance.

SNCA Proposed 2009 Budget
Worksheet

	2008 Data
	\$1,769.46
	\$28.44
	\$1,609.14
	\$0.00
Paid by LEPC (database)*	\$3,500.00
	\$0.00
	\$350.00
	\$55.00
	\$49.75
Total 2007	\$7,361.79
Bosses Night	\$7,814.43

* EK&C usually lists
the database costs
under dues & subs.

Website	\$300
BOD Meals	\$1,200.00
Office Supplies	\$400.00
Awards	\$1,000.00
Interest Expense	\$2.00
Dues & Subscrip	\$150.00
Internet& Phone	\$50.00
Auditing Fees	\$2,100.00
Bank Fees	\$150.00
Postal	\$150.00
Total Operating	\$5,202.00
Strategic planning meetings	\$2,400.00
Bosses Night (Proposed)	\$7,000.00
Database Support	\$2,500.00
Total Proposed Expenses	\$14,602.00
Proposed Income from Dues	\$22,450.00
Actual from Dues	\$16,259.19
Projected Balance at year end:	\$3,271.00

New Business:

The formation of a Historical Committee was discussed.

- Scott Kerwood advised the Board that he has boxes of old SNCA documents that should be archived with other SNCA documents, to ensure all old information is gathered and stored in one location.
- There is a section of the Beaumont Fire Museum dedicated to the SNCA.

Motion was made by Cindy Powers and seconded by Vernon Pierce to form a Historical Committee. Motion carried.

Committee Reports:

Prior to giving all Committee Reports, there was discussion regarding the status and purpose of the current "Ad-Hoc" Committees and the "Standing" Committees. There was a consensus that all "Ad-Hoc" committees should be moved to the "Standing Committees" since they were not "temporary", but in fact, on-going committees with a purpose. Motion made by Aleta Cappen and seconded by Cindy Powers to move Ad- Hoc Committees to Standing Committees. Motion Carried.

Nominating Committee – Tommy Wells – excused absence – no report

Membership Committee – Dennis Gifford – excused absence – no report

Constitution and By-Laws Committee – Gary Collins – excused absence – no report

A motion was made by Cindy Powers and seconded by Andrew Garcia to have the Constitution and By-Laws Committee look into a change that would allow a continuous cycle of hosts and not have the SNCA Sponsor the Strategic Planning Meetings.

Motion passed

Audit Committee – Andrew Garcia

Motion made by John Owens and seconded by Dale Jackson to change Audit Committee name to “Finance Committee.

Motion passed

Training & Education – Elgin Browning

Elgin requested the Board consider changing the existing website provider from ISTC. Vernon Pierce agreed with this request. The existing site is difficult to navigate. Elgin provided competitive pricing examples and after discussion a motion was made by Vernon Pierce and seconded by Cindy Powers to authorize Elgin Browning to purchase GODADDY.com for \$258.81 for 3 years for SNCA Website conversion (from ISTC).

Motion passed

Awards Committee – Stephanie Garsea - excused absence – no report

Communications – Pat Grimes

Pat advised since the recent Hurricane evacuations, there are additional updates to the current SNCA Special Needs Database (more information has been added). Pat Grimes will be glad to show anyone interested. There will be 2 dates set for update presentations.

Inventory – Vernon Pierce

Vernon is working with Elgin Browning to get the SNCA Inventory Database on the SNCA Website (see previous information regarding changing the website providers).

Bosses Night – David Frenzel - excused absence

President Curran and Dale Jackson discussed the change in venue from the Brad Club to the Groves Activity Building due to cost.

Programs – Bryant Champagne - excused absence – no report

Drill / Exercise – Bob Stegall - excused absence – no report

Homeland Security-Steve Curran – no report

Oil Spill Committee – Tommy Wells - excused absence –

President Curran reported the committee/USCG are working on combining MSU areas (Lake Charles & Beaumont/Port Arthur) under one committee.

The Oil Spill Committee is working with the TGLO to conduct an oil spill drill. At this time due to hurricanes, the committee is looking at 2010 for the drill.

Overhead Team Committee – Scott D. Kerwood

Regarding Incident Management Team Memberships: Scott advised he will need all MOU's (these were emailed to all prospective IMT personnel) to Scott by February 28th.

Strategic Planning Committee – Cindy Powers – no report

Golf Tournament Committee – Bryant Champagne/Bobby Lane – excused absence – no report.

Public Relations Committee – Stephanie Garsea - excused absence – no report

SNCA Board of Directors Meeting Schedule:

2009

April 30

July 30

October 29

2010

Jan 28

April 29

July 29

October 28

Call for motion to adjourn:

Motion made by Cindy Powers

Second by Vernon Pierce

Motion carried

Meeting Adjourned.

Terry Basham

Secretary/Treasurer