



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2013 Board of Directors

**John D. Owens**  
President 11-14

**Dale Jackson**  
Vice-President 13-14

**Tim Ocnaschek**  
Secretary/Treasurer 13-14

**Carman Apple**  
Sergeant-at-Arms 13-14

**Larry Richard**  
Fire Director 12-13

**Jerry Ziller**  
Fire Director 13-14

**Tommy Wells**  
Industry Director 12-13

**Charlie Kosh**  
Industry Director 13-14

**Jeff Wilmore**  
Police Director 12-13

**Aleta Cappen**  
Police Director 13-14

**Jeff Kelley**  
At-Large Director 13-14

**Stephanie Garsea**  
EMS Director 13-14

**Cindy Powers**  
Health Director 13-14

## DECEMBER MINUTES

### Quorum is (10) Voting Members at Regular Meeting

The 761<sup>st</sup> Sabine Neches Chiefs Association meeting was called to order at 10:10 a.m. on Wednesday February 6, 2013, at Rockin A in Beaumont.

Brad Penisson gave the invocation.

Dale Jackson led the Pledge of Allegiance.

The host for the December meeting was Golden Pass LNG and the group was welcomed by Lou Lacock.

The following SNCA Officers were excused: Tommy Wells, Jeff Wilmore, and Jeff Kelley.

### READING OF THE MINUTES

President Owens asked for "Approval" of the previous month's minutes as e-mailed. A motion was made by Steve Curran and seconded by Stephanie Garsea to approve the minutes. Motion carried.

### CORRESPONDANCE:

None.

**TREASURERS REPORT:**

The Treasurer's information is compiled by Tim Ocnaschek, Sec. /Treasurer with the assistance of Mr. John Avery, PAFD.

Financials as of Feb 5, 2013:

Checking	\$31,190.25
CD	\$ 4,967.86
CD #2	<u>\$ 5,072.70</u>
Total	<u><u>\$41,230.81</u></u>

Secretary Treasurer Tim Ocnaschek read the financial report, and President Owens asked for a motion to approve the report. Larry Richard made the motion to approve the financials and Charlie Kosh seconded the motion. The motion carried.

**OLD BUSINESS:**

Dale Jackson and Terry Morton discussed the latest draft of the Bereavement program which was sent to the membership by email this past Monday. President Owens advised the board was recommending the policy be accepted by the membership as submitted. Steve Curran made the motion to approve the Bereavement Policy and Doug Jones seconded the motion. The motion carried.

President Owens asked members to check the list for remaining unpaid dues and requested they be paid.

Dale Jackson provided an update regarding the Mercy Trailer and it's available for all-hazard deployment. He also provided a financial accounting of funds spent to date and advised that although it was ready for use, some additional repairs would be required which would likely expend the remaining funds allocated, and might require a small additional allocation.

<b>SNCA MERCY TRAILER EXPENSE REPORT</b>				
<b>February 1, 2013</b>				
<b>VENDOR</b>	<b>WORK DESCRIPTION</b>	<b>EXPENSES</b>		<b>BUDGET</b>
JARAD'S PAINT & BODY	5-TIRES & RIMS FOR TRAILER	\$1,041.50	SNCA	\$ 5,000.00
QUALLS R.R. SERVICE	REPAIRS TO TRAILER (see atatched details)	\$5,404.18	LEPC	\$ 2,500.00
TITLE & REG. FEES	TITLE, LICANSE PLATE, TAXES	\$ 225.50		
	<b>TOTAL</b>	<b>\$6,671.18</b>		<b>\$ 7,500.00</b>
	<b>BALANCE OF BUDGET FOR MERCY TRAILER</b>	<b>\$ 828.82</b>		

## **NEW BUSINESS:**

Bryant Champagne, Membership Committee Chair, discussed the review of and board recommendation for the East Texas Regional Advisory Council to be accepted as a Provisional, Non-Voting member. President Owens asked for a motion to approve the membership which was made by David Frenzel and seconded by Aleta Cappen. The motion carried.

Bryant Champagne, also discussed the review of and board recommendation for the Care Plus Ambulance Service to be accepted as a Public-For Profit, Voting member. President Owens asked for a motion to approve the membership, which was made by Cindy Powers and seconded by Charlie Kosh. The motion carried.

President Owens reminded members to update SNCA Database with inventory, radio, and contact information or review the update if they hadn't already in 2013.

President Owens advised the next Strategic Planning Meeting is scheduled for April 3rd. The plan is to set up several work centers, each with computer access, and update member contact information, email groups, inventory data, and membership information such as when each agency originally became a member, and when the current voting members were appointed. Any archived SNCA information should be collected and presented to the Secretary/Treasurer for centralization and historical data. The Board is encouraging high attendance at the meeting.

President Owens discussed the latest update of the SNCA Database site. Voting members who have response assets in their agency inventory will be authorized access to view all Sabine Neches Chiefs Association members' contact information, radio capability, and response inventory.

President Owens discussed the Jefferson County Peace Officer Association request for the upgrade and maintenance of equipment for the mid-county multi-agency range training facility and the Board recommendation for a \$500 donation. He then asked for a motion to approve the donation which was made by Steve Curran and seconded by Doug Jones. The motion carried.

## **SPECIAL ANNOUNCEMENTS**

Mike Free advised a fund raiser was coming up for the wife of Port Arthur Fire Marshal Mark Mulliner who was diagnosed with cancer and has very limited medical coverage. A flyer will be sent out to the membership once details are finalized.

## **RECENT EMERGENCIES/ ISSUES:**

Recent Emergencies were discussed

## **STANDING COMMITTEE REPORTS**

### **NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON**

No report

### **MEMBERSHIP COMMITTEE: BRYANT CHAMPAGNE, CHAIRPERSON**

Membership applications for National Trench Safety and GE Logistics are nearing completion at which time they will be voted on by the Board.

### **CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON**

The approved Bereavement Policy will be added to the by-laws. Additionally, the Website Committee is working on adding the members and their initial approval date onto the Website and this aspect will be added to the by-laws as well.

**TRAINING & EDUCATION: LOUIS HAVENS, CHAIRPERSON (absent)**

President Owens reminded members of several upcoming schools and classes, and advised the membership to check the training calendar on the web site for times and locations of the training. Sign up on PreparingTexas.Org as applicable.

**AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON**

No report

**COMMUNICATIONS and INVENTORY: PAT GRIMES, CHAIRPERSON**

Pat Grimes asked Clem Stinebrickner to brief membership regarding updates to the SNCA Database site and the newest addition dealing with maintaining contact information and inventory data. Clem Stinebrickner advised he was donating to the SNCA this additional module and the extensive time and effort his company has put into it. Pat Grimes also advised the new Beaumont Communications Facility which facilitates the regional radio system was about 57% complete with an April 7, 2013 estimated completion date. Additionally, the SMARTX switch cutover project was still ongoing but well under way. Pat Grimes also asked members to check and update agency contact and inventory information and re-submit the date so the system will show the current (2013) date.

**BOSES NIGHT: DAVID FRENZEL, CHAIRPERSON**

No report

**PROGRAMS: ROGER ERICKSON, CHAIRPERSON**

Programs are scheduled through the October meeting.

**DRILLS/EXERCISES: BOB STEGALL, CHAIRPERSON (Absent)**

Tim Ocnashek did remind membership that a the next planning meeting for the regional Mass Casualty exercise was on March 21, at 0900 at the Beaumont EOC.

**HOMELAND SECURITY: STEVE CURRAN, CHAIRPERSON**

Jeremy Hansen advised the next AMSC/ATAC meeting was 21 February 2013 from 0900-1200 at the Lamar University, Montagne Center and would include several key briefings. He also mentioned the upcoming Port Security Assessment that would be further explained during today's program (below).

Chief Curran advised there was extra money for the 2008 Port Security Grant which several agencies were working on allocating.

**WEBSITE: STEVE CURRAN, CHAIRPERSON**

Several updates as discussed in new business and other committee reports

**OIL SPILL: TOMMY WELLS, CHAIRPERSON (Absent)**

No Report

**INCIDENT MANAGEMENT TEAM: TIM OCNASCHEK, CHAIRPERSON**

No report

**STRATEGIC PLANNING: CINDY POWERS, CHAIRPERSON**

*Providing Mutual Aid for Over 60 Years*

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Already covered under New Business.

**GOLF TOURNAMENT: STEPHANIE GARSEA, CHAIRPERSON**

John Owens advised that goal for this year was 32 teams- up from 26 last year. We still need hole sponsors, team sponsors, goody bags, snacks, etc, as well as teams to register. Please post flyers and help with making this another huge success. (As a reminder from last month- The target date is 22 April, with a rain-out date of 29 April)

**PUBLIC RELATIONS: STEPHANIE GARSEA, CHAIRPERSON**

No report.

**PROGRAM:**

CWO (RET) William "Scott" Gardner, of the USCG Port Security Assessment (PSA) Team addressed the membership about our upcoming PSA in early April 2013. He discussed the PSA process and benefits to the region. Our last PSA was conducted in 2003. Jeremy Hansen will be the Point of Contact for information during this process. One waterway and five sites will be chosen for specific assessment.

**FUTURE SNCA MEETING HOSTS:**

Please review the upcoming hosts. Each member is required to host a monthly meeting. Below is the schedule for 2013.

Host Member	Month	Year
Flint Hills	March	2013
SNCA (Strategic Meeting)	April	2013
International Specialty Products	May	2013
Huntsman	June	2013
Jefferson County ESD #1	July	2013
Kay Electronics	August	2013
Enterprise Pipeline and Storage	September	2013
GE Energy Water & Storage	October	2013
Industrial Rescue Instruction Systems	November	2013
Invista (SARL Orange)	December	2013

**ATTENDEES:** There were 82 attendees at this meeting

**ADJOURN:**

A motion was made by Darrell Irvin and seconded by Larry Richard to adjourn the 761<sup>st</sup> meeting at 11:45 am. Motion passed. Meeting adjourned.

Respectfully Submitted,

**Tim Ocnashek**  
**Secretary/Treasurer**

**NEXT MEETING:**

**The 762<sup>nd</sup> March 6, 2013 meeting will be hosted by Flint Hills at the Rockin A in Beaumont.**