



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2013 Board of Directors

**John D. Owens**  
President 11-14

**Dale Jackson**  
Vice-President 13-14

**Tim Ocnaschek**  
Secretary/Treasurer 13-14

**Carman Apple**  
Sergeant-at-Arms 13-14

**Larry Richard**  
Fire Director 12-13

**Jerry Ziller**  
Fire Director 13-14

**Tommy Wells**  
Industry Director 12-13

**Charlie Kosh**  
Industry Director 13-14

**Jeff Wilmore**  
Police Director 12-13

**Aleta Cappen**  
Police Director 13-14

**Jeff Kelley**  
At-Large Director 13-14

**Stephanie Garsea**  
EMS Director 13-14

**Cindy Powers**  
Health Director 13-14

## MAY 2013 MINUTES

### Quorum is (10) Voting Members at Regular Meeting

The 764<sup>th</sup> Sabine Neches Chiefs Association meeting was called to order at 10:15 a.m. on Wednesday, May 1, 2013 at Rockin A, Beaumont, Texas

Mayor John Durkay gave the invocation.

Dale Jackson led the Pledge of Allegiance.

The host for the May general meeting was Ashland Performance Materials, with Tommy Hale as primary member and Plant Manager Scott Hardegree providing a welcoming speech.

All SNCA Officers were present!

### READING OF THE MINUTES

President Owens asked for "Approval" of the previous month's minutes as e-mailed. A motion was made by Charlie Kosh and seconded Greg Fountain to approve the minutes. Motion carried.

### CORRESPONDENCE:

1. A Bereavement request was received from the U.S. Department of Justice SNCA voting member Michael R. Mattes on behalf of Jennifer Kountze, the surviving spouse of U.S. Department of Justice, Bureau of Prisons' staff member Brandon Kountze who died after responding to a "body alarm" at the prison. The appropriate bereavement request form was also received. The request was received by email on April 23, 2013 and the incident occurred on March 31, 2013, which is within the sixty day time limit set by the membership.

Continued...

**Continuation of Correspondence:**

2. President Owens drafted a letter on behalf of the SNCA in support of HB442 supporting funding for the Public Safety Communications fund for the State of Texas. Copies of the letter were sent to Senator Williams, Senator Nichols, Representative Deshotel, Representative Ritter, and Representative White on March 12, 2013. A copy of the letter is available on the association website.

3. Community Outreach program sponsorships requests were received from Beaumont Fire Chief Ann Huff and Beaumont Police Chief James Singletary. Further information reviewed in New Business below. Flyers sent to membership on 2/6/2013 and 4/26/2013 respectively.

4. Fundraiser flyer with information concerning a benefit being held for a former volunteer firefighter with Groves Fire Department. Mr Ronnie Boneau is currently the Executive Director of the Groves Chamber of Commerce. He has medical issues and the benefit is to help with expenses for treatments and medical costs. Even though the regional mass casualty exercise is being held during that time, Chief Dale Jackson has offered to get the \$8 BBQ meals delivered if over ten participants are interested. There will only be coffee and water provided during the 4 hour exercise, so this would be a perfect opportunity to support a great cause. Flyer sent to membership on 4/28/2013.

5. Email received from Eric Currie with Delta Industrial Service and Supply requesting membership. (I referred him to the website).

**TREASURERS REPORT:**

**The Treasurer’s information is compiled by Tim Ocnaschek, Sec. /Treasurer with the assistance of Assistant Chief John Avery, PAFD.**

Financials as of April 30, 2013:

Checking		\$ 33,561.86
CD		\$ 4,967.86
CD #2		\$ 5,072.70
Total		\$ 43,602.42
Note: Checking includes golf receipts restricted as to use		

Secretary/Treasurer read the financial report, and President Owens asked for a motion to approve the report. Cindy Powers made the motion to approve the financials and Larry Richard seconded the motion. The motion carried.

**OLD BUSINESS:**

President Owens asked members to assist with notification to new members GE Energy Water Process Technologies and National Trench Safety who still have unpaid dues.

**NEW BUSINESS:**

1. Sponsorship request from Beaumont Fire Chief, Anne Huff for the 2013 Fire Prevention & Family Safety Festival to be held on 5 October 2013. The flyer was emailed to membership on February 6, 2013. The second was a sponsorship request from Beaumont Police Chief, James Singletary for a series of eight local and regional community outreach events under a program entitled, 2013 Cops and Kids to be held throughout the remainder

of calendar 2013. The flyer was emailed to membership on April 26, 2013. Discussion included the possibility of supporting the events monetarily and setting up a booth or table to advertise SNCA involvement. A suggestion was also made to budget a percentage of SNCA income to sponsorships of relevant community outreach programs and a recommendation for \$1500 for each request. An additional recommendation was made to have a future discussion to cap outreach sponsorships at a maximum of \$1500 and providing a specific time period for sponsorship request during each calendar year to assist with funding designations and budgeting. A motion was made by Jeff Wilmore and seconded by Theresa Wigley to provide \$1500 sponsorship to the two identified requests. Motion passed unanimously.

2. President Owens discussed the Board's recommendation regarding the posting of advertisements and training schedules for For-Profit members and vendors. Issues included the potential tax designation ramifications if a 501-C4 organization like the SNCA solicits or aids in solicitation of training for profit. He advised the Board recommends maintaining the current procedural tradition of limiting training solicitation to relevant courses that are free or sponsored by a voting member and approved.

3. President Owens advised membership that issues have resulted from the lack of the original Letter of Determination from the IRS regarding the Association's designation as a 501C4 organization. Several golf sponsorships and donations have been impeded by the lack of original designation letter. The board recommended John Avery be asked to research a legal firm who could apply for a letter of determination, and to provide that name and an estimated cost that could be discussed by the membership. A motion was made by Steve Curran and seconded by Tommy Wells to follow that recommendation. Motion carried.

4. President Owens discussed the increasing tendency of non-voting, and sometimes non-members of making motions and voting at SNCA General Meetings that could put the association in violation of Robert's Rules of Order mandated by the SNCA Constitution. He noted that the Sergeant at Arms was asked to oversee meeting sign-in, and membership will use a revised sign-in sheet to streamline sign-in of members and alternates, and a separate sign-in sheet for visitors/guests, which will document the sponsoring agency/voting member. Only the primary voting member is authorized to make motions or vote in a meeting, or the alternate voting member in the absence of the primary. Introductions are made by the primary and alternate member only (and "authorized representative" if approved in Constitutional changes scheduled for vote on June 5, 2013. A roster will be provided to remind members of their designations (i.e. Voting, Non-Voting, authorized representative or Honorary (non-voting)). Others sign in on the "Guest" list.

5. President Owens read a bereavement request from the U.S. Department of Justice to the membership. The request met the requirements previously established in the newly approved SOG. A motion was made by Cindy Powers and seconded by Bryant Champagne to accept the board recommendation of a \$1000 donation. Motion carried unanimously.

6. President Owens asked Website Committee Chair Steve Curran to review the latest list of SNCA members and Honorary members. A motion was made by Bryant Champagne and seconded by Gary Collins to add Jeff Bolton to the list of "honorary members" and accept the list as displayed and currently posted on the SNCA website. Motion carried.

7. President Owens asked Steve Curran, Website Committee Chair, to review a proposal to develop two mobile applications for web interaction on the SNCA website that would accommodate Android and iOS devices. A cost of \$2868.62 will be required in order to develop an application that can be assessed by the membership. After membership discussion, no motion was made, but membership was asked to approach Chief Curran if interested in pursuing this development. Further discussion will be postponed until the June 5<sup>th</sup> general meeting.

8. President Owens asked Steve Curran to review proposed constitution changes. All changes were discussed and updated by the membership. This meets the required 30day notice and changes will be voted on in the June 2013 meeting.

## **SPECIAL ANNOUNCEMENTS**

Beaumont Fire Captain and Golden Triangle Incident Management Team (IMT) member Charlie Cox was awarded the Texas Division of Emergency Management Distinguished Service Award for his outstanding performance and accomplishments during his two week deployment to the Big Sandy incident last year. He was part of the first Texas team to deploy to New York.

Dale Jackson's presented a flyer about fundraiser for Ronnie Boneau, former Groves Fire Department Volunteer. The fundraiser is scheduled for Saturday, May 11, from 1100-1400 at the Groves KC Hall, 3749 Lincoln, Groves. The flyer was emailed to membership on 4/28/2013.

## **RECENT EMERGENCIES/ ISSUES:**

Recent Emergencies were discussed

## **BREAK:**

## **STANDING COMMITTEE REPORTS**

### **NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON**

Absent- No report

### **MEMBERSHIP COMMITTEE: BRYANT CHAMPAGNE, CHAIRPERSON**

No report

### **CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON**

See Item #8 in New Business

### **HOMELAND SECURITY: STEVE CURRAN, CHAIRPERSON**

Jeremy Hansen advised the FY13 Port Security Grant funding was allocated by Congress on 26 March 2013 and the application process would soon follow, most likely using FY12 guidance for now.

### **WEBSITE: STEVE CURRAN, CHAIRPERSON**

See Item #8 in New Business.

### **COMMUNICATIONS and INVENTORY: PAT GRIMES, CHAIRPERSON**

Pat Grimes reminded membership to update contact and inventory information on the SNCA database, and urged members to maintain at least one alternate contact.

### **TRAINING & EDUCATION: LOUIS HAVENS, CHAIRPERSON**

Louie Havens reminded members of several upcoming schools and classes. He advised the membership to check the training calendar on the SNCA website for times and locations of the training. Frankie Walters advised membership that a Jun 5-6 Risk Assessment course at the Orange County EOC had minimal registration so far, and requested additional support.

### **AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON**

No report.

**GOLF TOURNAMENT: STEPHANIE GARSEA, CHAIRPERSON**

Stephanie Garsea advised membership that the tournament was a great success, with a record number of teams. She will provide a detailed report at June meeting.

**PUBLIC RELATIONS: STEPHANIE GARSEA, CHAIRPERSON**

No report. A detailed review of Golf Tournament proceeds will be available next meeting.

**BOSSES NIGHT: DAVID FRENZEL, CHAIRPERSON**

No report.

**PROGRAMS: ROGER ERICKSON, CHAIRPERSON**

Programs are scheduled through November.

**DRILLS/EXERCISES: BOB STEGALL, CHAIRPERSON**

May 11 Regional Mass Casualty drill at the new Orange County EOC, on FM 1442.

**OIL SPILL: TOMMY WELLS, CHAIRPERSON (Absent)**

No Report

**INCIDENT MANAGEMENT TEAM: TIM OCNASCHEK, CHAIRPERSON**

No report

**STRATEGIC PLANNING: CINDY POWERS, CHAIRPERSON**

Plans on calling some members together to draft a change/update to the Strategic Plan.

**PROGRAM:**

Roger Erickson provided a weather briefing with a brief review of the seasonal forecast and lessons learned from the 2012 season.

**FUTURE SNCA MEETING HOSTS:**

Please review the upcoming hosts. Each member is required to host a monthly meeting. Below is the schedule for 2013.

Host Member	Month	Year
International Specialty Products	May	2013
Huntsman	June	2013
Jefferson County ESD #1	July	2013
Kay Electronics	August	2013
Enterprise Pipeline and Storage	September	2013
GE Energy Water & Storage	October	2013
Industrial Rescue Instruction Systems	November	2013
Invista (SARL Orange)	December	2013

**ATTENDEES:** There were 72 attendees at this meeting: 40 Voting; 8 Non-Voting; 1 Honorary; and 23 Guests

**ADJOURN:**

A motion was made by Stephanie Garsea and seconded by Jerry Ziller to adjourn the 764<sup>th</sup> meeting at 12:26 pm. Motion passed. Meeting adjourned.

Respectfully Submitted,

**Tim Ocnaschek**

**Secretary/Treasurer**

**NEXT MEETING:**

The 765<sup>th</sup>, **June 5, 2013** meeting will be hosted by Huntsman (Tom Colwell) at the Lumberton Fire Department, Lumberton, Texas.