



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

~ P.O. Box 2257 Nederland, Texas 77627 ~
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2013 Board of Directors

John D. Owens
President 11-14

Dale Jackson
Vice-President 13-14

Tim Ocnashek
Secretary/Treasurer 13-14

Carman Apple
Sergeant-at-Arms 13-14

Larry Richard
Fire Director 12-13

Jerry Ziller
Fire Director 13-14

Tommy Wells
Industry Director 12-13

Charlie Kosh
Industry Director 13-14

Jeff Wilmore
Police Director 12-13

Aleta Cappen
Police Director 13-14

Jeff Kelley
At-Large Director 13-14

Stephanie Garsea
EMS Director 13-14

Cindy Powers
Health Director 13-14

JUNE 2013 MINUTES

Quorum is (10) Voting Members at Regular Meeting

The 765th Sabine Neches Chiefs Association meeting was called to order at 10:15 a.m. on Wednesday, June 5th, 2013 at the Huntsman Facility on Spur 136, Port Neches, Texas

Bobby Layne gave the invocation.

Dale Jackson led the Pledge of Allegiance.

Huntsman was the host for the June general meeting with Tom Colwell and Director of Manufacturing Dan Kemp providing welcoming remarks.

The following SNCA Officers were excused: Carman Apple and Jeff Kelley

READING OF THE MINUTES

President Owens asked for "Approval" of the previous month's minutes as e-mailed. A motion was made by Chris Gonzales and seconded by Larry Richard to approve the minutes. Motion carried.

CORRESPONDENCE:

1. On May 7, 2013, Sharon Whitley with Hardin County Public Health submitted a request for membership sponsored by Theresa Wigley, Hardin County Emergency Management Coordinator. The request was read in compliance with the Constitution. Copy of letter attached.
2. On May 28, 2013, Beaumont Fire Chief Anne Huff sent a letter of appreciation to the Association in regard to the \$1500 donation for the 2013 Fire Prevention and Family Safety Festival. Copy of letter attached.

Continuation of Correspondence:

3. On May 29, 2013, Les Powell with Renewable Bio Fuels submitted a request for membership sponsored by Steve Curran, Port Neches Fire Chief. The request was read in compliance with the Constitution. Copy of letter attached.

TREASURERS REPORT:

The Treasurer's information is compiled by Tim Ocnaschek, Sec. /Treasurer with the assistance of Assistant Chief John Avery, PAFD.

Financials as of June 5, 2013:

Checking	\$21,881.51
CD	\$ 4,967.86
CD #2	<u>\$ 5,072.70</u>
Total	<u>\$31,922.07</u>

Secretary/Treasurer read the financial report, and President Owens asked for a motion to approve the report. Charlie Kosh made the motion to approve the financials and Vernon Pierce seconded the motion. The motion carried.

OLD BUSINESS:

1. Stephanie Garsea reviewed the Golf Tournament proceeds, and with President Owens, presented a check for \$5,570.22 to Lamar Institute of Technology President, Paul Szuch who was accompanied by Christie Hale, Kimberly, Allen Welch, and Joann Brown.

The golf tournament proceeds are as follows:

Revenue:	10,525.00
Expenses:	4,954.78
Net Income:	5,570.22

2. Steve Curran, Website Committee Chair, provided an update regarding membership interest from last month's proposal to review a proposal to develop two mobile applications for web interaction on the SNCA website that would accommodate Android and iOS devices. A cost of \$2868.62 will be required in order to develop an application that can be assessed by the membership. Vernon Pierce made a motion to fund the phone application to keep access easily accessible. Mark Landry seconded the motion. Motion passed. President Owens assigned Steve Curran to manage the application development.

3. Steve Curran, Constitution and By-Laws Committee Chair, re-reviewed changes read to membership at the 1 May 2013 SNCA meeting. Cindy Powers made a motion, seconded by Vernon Pierce, to accept the changes as presented. Motion passed.

4. President Owens asked members to assist with notification to Industrial Fire World and new members GE Energy Water Process Technologies and National Trench Safety who still have unpaid dues. He reminded membership that the Constitution set June 30 as the deadline for late dues, or the entity will be taken off membership roles.

NEW BUSINESS:

1. President Owens presented Steve Curran's recommendation to appoint Jeremy Hansen, USCG member, to Chair the Homeland Security Committee and advised Chief Curran will remain serving on the committee and represent the SNCA general membership on the Area Maritime Security Council.

2. President Owens briefed the membership regarding an Executive Board Meeting held on 5/3/2013 from 0930-1015, consisting of a conference call with John Owens, Dale Jackson, Carman Apple, Bryant Champagne and Tim Ocnaschek. The following issues were discussed:

a. Un-sponsored guests- Member information, incident details, and other membership issues are discussed in the meetings which are not always public information. Member organizations need to determine who is eligible to hear and disseminate information from the meetings.

(1) SNCA would enjoy having additional members: Individuals interested in becoming members should go to the SNCA website, snchiefs.com, and follow the posted procedures.

(2) If the designated primary or alternate members (voting, non-voting, or honorary) are unable to make a meeting, an additional person may be designated as an "authorized representative" to attend in your absence or to function in other association roles as designated. Some may function on committees, provide details or data, or attend just to bring back meeting information to or for that member organization. Any member desiring to sponsor a person in this manner, should go to the SNCA database and add that person to the designated list. An "authorized representative" would still not be eligible to vote or make motions.

(3) **When attending a meeting without a sponsor present**, individuals need to ensure prior authorization either as an "authorized representative" as noted above, or make sure the member provides prior notification to the SNCA Secretary/Treasurer by email (snca@ih2000.net or directly) that the guest is allowed to attend a specific meeting in their stead. The guest would still not be eligible to vote or make motions.

b. Meeting attendance: Members without sponsors are occasionally attending. The recommendation is to post a sign near the meeting entrance designating the meeting as "By Invitation Only," additionally, that term will be noted on the SNCA website along with the meeting location and notice.

3. Matt Dulaney informed membership that Doug Jones was planning to retire. The retirement ceremony will be June 14 at 5 PM at the Wingfoot club behind Goodyear. Les Powell suggested an SNCA recognition plaque be presented during the ceremony in honor of Doug's dedicated service to the Association. A motion was made by Matt Dulaney and seconded by Steve Curran to accept Doug Jones as a lifetime Honorary Member following his retirement. Motion passed.

SPECIAL ANNOUNCEMENTS

None

RECENT EMERGENCIES/ ISSUES:

Recent Emergencies were discussed. One active case of West Nile was reported from this region so far. A Homeland Security reminder was given to notify Law Enforcement of suspicious activity or issues such as people playing or trespassing near critical infrastructure such as highway bridges or buildings.

BREAK:

STANDING COMMITTEE REPORTS

NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON

No report

MEMBERSHIP COMMITTEE: BRYANT CHAMPAGNE, CHAIRPERSON
Absent. Tim Ocnashek read two membership requests as noted in Correspondence.

CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON
See Items #2 and 3 in Old Business

HOMELAND SECURITY: JEREMY HANSEN, CHAIRPERSON
Jeremy Hansen advised the FY13 Port Security Grant funding was open and applications were due to FEMA by June 24th. He also advised DHS had published the 2013 National Preparedness Report which among other information, provides insight into grant project eligibility.

WEBSITE: STEVE CURRAN, CHAIRPERSON
New cell phone application being developed as of the vote above.

COMMUNICATIONS and INVENTORY: PAT GRIMES, CHAIRPERSON
a. The Communications System building (Radio Shop) move in date has been delayed because of inclement weather among other reasons. Terry Lafluer hopes to everything complete by the end of July or early August. Expect radio system degradation when the radio equipment is moved into the new building.

b. Captain Grimes reminded everyone to include the following information when making a Sabine Neches Chiefs Association request.

1. Who is making the request?
2. Location of the incident (Include the staging area if possible)
3. Nature of the Emergency (Grass Fire, Structure Fire, Tank Fire, M.V.C.)
4. Be as specific as possible about what resources you need. (Two Fire Trucks, One Foam Tender, Two Water Tenders, 20 firefighters, Command Vehicle, etc.)
5. Talk Group or frequency that will be used for the incident and the staging area.
Try and utilize the Interop talk groups for Regional incidents. For Volunteer Fire Departments that use Vhf as their primary, attempt to have at least one 800 MHz radio on the Interop talk to communicate with resources responding to the incident.

c. The S.N.C.A. inventory was used the first time for the Tank fire that occurred at Highway 73 @ Labelle Rd. There was a request for water tender and it was easily located with the Inventory system. This was an example of why it is so important to have S.N.C.A. member's information up to date at all times. With all the recent natural and manmade disasters that have occurred recently, it's just a matter of time before the next major incident and having all the information up to date, will help us tremendously.

d. S.N.C.A. Functional Needs Database: Texas has changed from the Transportation Assistance Registry (T.A.R.) to the State of Texas Emergency Assistance Registry (S.T.E.A.R.) This affects the S.N.C.A. database because it is no longer possible to download registrants into the database. Clem Stinebrickner has agreed to do the programming that will allow us to continue to use the database, but it will take time to get all the changes done. Until all the programming is complete, the only way you can access your citizens that request Evacuation Transportation assistance is threw the S.T.E.A.R. Each City or County must choose a data custodian and make application with T.D.E.M. to access the data. If you have any questions, please give Pat Grimes a call.

TRAINING & EDUCATION: LOUIS HAVENS, CHAIRPERSON
Louie Havens reminded members of several upcoming schools and classes. He advised the membership to check the training calendar on the SNCA website for times and locations of the training. Frankie Walters advised membership that a Jun 5-6 Risk Assessment course at the Orange County EOC had minimal registration so far, and requested additional support.

AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON

No report.

GOLF TOURNAMENT: STEPHANIE GARSEA, CHAIRPERSON

Stephanie Garsea advised membership that the tournament was a great success, with a record number of teams.

PUBLIC RELATIONS: STEPHANIE GARSEA, CHAIRPERSON

No report. A detailed review of Golf Tournament proceeds will be available next meeting.

BOSSSES NIGHT: DAVID FRENZEL, CHAIRPERSON

No report.

PROGRAMS: ROGER ERICKSON, CHAIRPERSON

Absent. No report.

DRILLS/EXERCISES: BOB STEGALL, CHAIRPERSON

Absent. Tim Ocnaschek held an After Action Review for the May 11 Regional Mass Casualty drill following the general meeting.

OIL SPILL: TOMMY WELLS, CHAIRPERSON

No report.

INCIDENT MANAGEMENT TEAM: TIM OCNASCHEK, CHAIRPERSON

No report.

STRATEGIC PLANNING: CINDY POWERS, CHAIRPERSON

Strategic planning meeting scheduled on June 13, 2013 at 11 AM at the Schooner in Nederland. The board members are requested to attend along with Strategic Planning committee members and other volunteers.

PROGRAM:

Scott Becker with MSA, provided an update on impending changes to the NGPA SCBA standard.

FUTURE SNCA MEETING HOSTS:

Please review the upcoming hosts. Each member is required to host a monthly meeting. Below is the schedule for 2013.

Host Member	Month	Year
International Specialty Products	May	2013
Huntsman	June	2013
Jefferson County ESD #1	July	2013
Kay Electronics	August	2013
SNCA (Strategic Planning Meeting)	September	2013
Enterprise Pipeline and Storage	October	2013
Industrial Rescue Instruction Systems	November	2013
Invista (SARL Orange)	December	2013
GE Energy Water & Storage	January	2014
Care Plus Ambulance Service	February	2014

ATTENDEES: There were 56 attendees at this meeting: 25 Voting; 5 Non-Voting; 0 Honorary; and 26 Guests

ADJOURN:

A motion was made by Charlie Kosh and seconded by Matt Dulaney to adjourn the 765th meeting at 12:03 pm. Motion passed. Meeting adjourned.

Respectfully Submitted,

Tim Ocnaschek

Secretary/Treasurer

NEXT MEETING:

The 766th, **July 3, 2013** meeting will be hosted by Jefferson County ESD#1 (Chief Chris Gonzales) at Courvilles, 1744 Rose Lane #90 (off Hwy 90), Beaumont, Texas.

May 7, 2013

Sabine-Neches Chief's Association
c/o Secretary/Treasurer
P.O. Box 2257
Nederland, TX 77627-8257

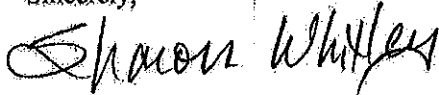
Dear Board,

Hardin County Health Department would like to become a member of the Sabine Neches Chief's Association. Please accept this letter as a request for membership. I have enclosed the application form to request membership. As required, I am also enclosing a letter of sponsorship and the Emergency Management Survey.

I kindly hope that the health department application will be reviewed in favor by the board. The health department will be sincerely waiting for your reply regarding this matter.

Thank you for your consideration and time.

Sincerely,



Sharon Whitley
Public Health Emergency Planner
Sharon.Whitley@co.hardin.tx.us
(409) 246-5188



RICH WITH PROGRESS
BEAUMONT
FIRE-RESCUE

May 28, 2013

John Owens, President
Sabine Neches Chiefs' Association
P. O. Box 2257
Nederland, TX 77627

Dear John,

On behalf of Beaumont Fire/Rescue Services and the Fire Museum of Texas, I would like to thank you and the Sabine Neches Chiefs' Association for the \$1500 donation for our 2013 Fire Prevention and Family Safety Festival. Without community support, such as from SNCA, we would be unable to educate hundreds of children and their parents on the importance of fire safety and prevention.

Thanks, once again, for partnering with us. Please know that we truly appreciate all that SNCA does within our community.

Sincerely,

BEAUMONT FIRE/RESCUE SERVICES

Anne Huff
Fire Chief

AH/ds

WE APPRECIATE YOU!



renewable bio•fuels
SUSTAINABLE ENERGY SOLUTIONS

29 May 2013

Sabine-Neches Chief's Association
c/o Secretary/Treasurer (Timothy Ocnaschek)
P.O. Box 2257
Nederland, TX 77627-8257
(Submitted via eMail to tocnaschek@ci.beaumont.te.us)

Dear Mr. Secretary,

Renewable Bio•Fuels (RBF Port Neches LLC) would respectfully request membership to the Sabine-Neches Chief's Association per Sabine-Neches Chief's Association Constitution, Article II, Section 4.

RBF Port Neches LLC (RBF) operates the largest biodiesel production facility in North America, RBF Port Neches. The RBF Port Neches biodiesel production facility is a BQ9000 accredited facility with a total refining capacity of 180 million gallons per year.

Attached you will find our emergency contact information form, response capability form and a letter of recommendation from Chief Steven Currans, Port Neches Fire Department, a member in good standing of the association.

Sincerely,

Les Powell,
Health, Safety, Security and Environmental Manager

Attachments:
Emergency Management Survey
Letter of Recommendation from Chief Stephen L. Currans

cc: Bryant Champage (ocesd1@sbcglobal.com)
Stephen L. Currans (scurran@ci.port-neches.tx.us)