



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2013 Board of Directors

**John D. Owens**  
President 11-14

**Dale Jackson**  
Vice-President 13-14

**Tim Ocnaschek**  
Secretary/Treasurer 13-14

**Carman Apple**  
Sergeant-at-Arms 13-14

**Larry Richard**  
Fire Director 12-13

**Jerry Ziller**  
Fire Director 13-14

**Tommy Wells**  
Industry Director 12-13

**Charlie Kosh**  
Industry Director 13-14

**Jeff Wilmore**  
Police Director 12-13

**Aleta Cappen**  
Police Director 13-14

**Jeff Kelley**  
At-Large Director 13-14

**Stephanie Garsea**  
EMS Director 13-14

**Cindy Powers**  
Health Director 13-14

## SEPTEMBER 2013 MINUTES

### Quorum is (10) Voting Members at Regular Meeting

The 768<sup>th</sup> Sabine Neches Chiefs Association meeting was called to order at 10:13 a.m. on Wednesday, September 4<sup>th</sup>, 2013 at Catfish Cabin, Hwy 69N, Lumberton, Texas

Brad Penisson gave the invocation.

Dale Jackson led the Pledge of Allegiance.

The SNCA was host for the September Strategic meeting and President Owens provided welcoming remarks.

The following SNCA Officers were excused: Jeff Wilmore and Jeff Kelley

### READING OF THE MINUTES

President Owens asked for "Approval" of the previous month's minutes as e-mailed. A motion was made by Stephanie Garsea and seconded by Anne Huff to approve the minutes. Motion carried.

### CORRESPONDENCE:

1. In August 2013, SNCA received an IRS letter concerning tax exempt status for the Association. The letter stated the status was originally determined in July 1958. The letter for clarification was posted on the SNCA website.

2. President Owens received an email from Golden Pass LNG noting that their Tractor Tugs would be unavailable for response for the foreseeable future.

**Continuation of Correspondence:**

**TREASURERS REPORT:**

**The Treasurer's information is presented with the assistance of Deputy Fire Chief John Avery, PAFD.**

Financials as of August 5<sup>th</sup>, 2013:

Checking		\$20,536.19
CD		\$ 4,967.86
CD #2		\$ 5,098.02
Total		<u>\$30,602.07</u>

Secretary/Treasurer Tim Ocnaschek read the financial report, and President Owens asked for a motion to approve the report. Charlie Kosh made the motion to approve the financials and Theresa Wigley seconded the motion. The motion carried.

**OLD BUSINESS:**

IMT Committee Chair, Tim Ocnaschek discussed the research and quotes regarding an IMT deployment uniforms. \$5000 was allocated at the August meeting. Chief Frenzel made a motion to purchase 3 shirts and one pair of pants for each deployable IMT member with an MOU from the Texas Forest Service. Then if allocated funding remained, an additional shirt and pair of pants was eligible for those members most active deploying. Chief Curran seconded the motion. Motion carried unanimously.

**NEW BUSINESS:**

1. Secretary/Treasurer Tim Ocnaschek discussed a recommendation made at the recent Board meeting to complete a review of the existing email addresses during the September 2013 Strategic Planning Meeting. A recommendation was made to reduce the email list to include only those members designated as voting, alternate voting, non-voting, authorized representatives, and honorary members. The email system has been traditionally difficult to manage, and this change will assist in keeping the lists more current, streamlined, and valid. If guests or other member organization members need the notification, emails can be forwarded by the noted official member recipients. An additional recommendation was made to update email addresses on a yearly basis based on dues payments received, and only paid members would be left on the active email account. This recommendation received favorable comments from the membership, but not formal vote was conducted.

2. Strategic Planning Committee Chair, Cindy Powers, presented the updates recommended for the Strategic Plan. A motion was made by Anne Huff to accept the Strategic Plan as presented. Stephanie Garsea seconded the motion. Motion passed unanimously.

**SPECIAL ANNOUNCEMENTS**

Beaumont Public Works member, Thomas Gill, reported a fundraiser that would be held Friday, September 6<sup>th</sup>, for Steve Coleman who was diagnosed with terminal cancer. A benefit flyer was emailed to the membership on September 4<sup>th</sup>. Additional donation can be coordinated by calling 409-838-5016.

**RECENT EMERGENCIES/ ISSUES:**

Recent Public Health issues were discussed. No emergency issues were brought up.

## STANDING COMMITTEE REPORTS

### NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON

Absent. No report

### MEMBERSHIP COMMITTEE: BRYANT CHAMPAGNE, CHAIRPERSON

No Report.

### CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON

A constitutional amendment will be presented for review at the next meeting.

### WEBSITE: STEVE CURRAN, CHAIRPERSON

No report.

### HOMELAND SECURITY: JEREMY HANSEN, CHAIRPERSON

There will be a Counter IED training course at MSU Port Arthur (USCG) on October 29-30

### COMMUNICATIONS and INVENTORY: PAT GRIMES, CHAIRPERSON

The new regional Communications System building (Radio Shop) is nearing completion of the equipment transfer, with the latest move in date estimated at November 7<sup>th</sup>.

### TRAINING & EDUCATION: LOUIS HAVENS, CHAIRPERSON (Absent) Mike Free briefed.

<b>Fall/Winter 2013-2014 SNCA/SETXRPC Upcoming Training Events</b>			
<b>Course</b>	<b>Dates</b>	<b>Location</b>	<b>POC</b>
TML Course - Are We Following the Rules	Sept 10th 1-4pm	Port Arthur CC	M. Free
TML Course - Vehicle Operations for Fire & EMS	Sept 12 9am- 12pm	Port Arthur CC	M. Free
ICS 300/400	Oct 17-19	Orange Co EOC	F. Walters
PER-211 Medical Management for CBRNE Events	Nov 13-14	Orange Co EOC	F. Walters
G361 Flood Fight	Nov 18-20	Beaumont EOC	T. O
G-627 Residential Damage Assessment & G-628 Infrastructure Damage Assessment	Dec 11th	Orange Co EOC	F. Walters
PER240 WMD Radiological/Nuclear Responder Operations	Jan 28-30	Beaumont EOC	T.O

<b>Training Exercises</b>	<b>Dates</b>	<b>Location</b>	<b>POC</b>
DSHS facilitated SNS POD exercises in various jurisdictions - See your DHS reps for exact dates.	Oct 31 - Nov 2	TBD	TBD
USCG Tabletop Exercise (followup from the Radiological exercises at the Ports last November)	Nov 4-5	USCG MSU Port Arthur	J. Hansen

### AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON

Nominations should be submitted for the awards program in December. Only three have been made so far. A nomination form was sent to membership on 8/12/2013. Additional reminders have been sent out as well. Another form will be attached to these minutes when emailed to the membership. The nomination period is normally closed at the September meeting; however, nominations will be allowed for one additional week.

**GOLF TOURNAMENT:** STEPHANIE GARSEA, CHAIRPERSON

No report.

**PUBLIC RELATIONS:** STEPHANIE GARSEA, CHAIRPERSON

No report.

**BOSSSES NIGHT:** DAVID FRENZEL, CHAIRPERSON

Chief Frenzel reminded membership that Bosses Night is scheduled for Monday, December 2<sup>nd</sup> at the same place as last year, the Groves Community Center. Individual members are responsible for inviting their own bosses and elected officials. The RSVP process started at the September meeting, and a form was emailed to membership that afternoon. RSVPs can be handed in, delivered at the next meeting, or emailed to Chief Frenzel at [dfrenzel@orangeafd.com](mailto:dfrenzel@orangeafd.com)

**PROGRAMS:** ROGER ERICKSON, CHAIRPERSON

Programs are scheduled through October, but additional programs are needed thereafter.

**DRILLS/EXERCISES:** BOB STEGALL, CHAIRPERSON

Refer to exercise notifications above in the “Training Committee” report.

**OIL SPILL:** TOMMY WELLS, CHAIRPERSON

Additional Industry representatives are being solicited to participate in the USCG Southeast Texas and Southwest Louisiana Area Committee, dealing primarily with hazmat spills. Interested parties should contact Tommy Wells [thwells@sunocologistics.com](mailto:thwells@sunocologistics.com) for further information, or register with LTJG Joshua Valdivia at [Joshua.R.Valdivia@uscg.mil](mailto:Joshua.R.Valdivia@uscg.mil)

**INCIDENT MANAGEMENT TEAM:** TIM OCNASCHEK, CHAIRPERSON

In August, seven (7) members of our organization attend the *O-305 All Hazard Incident Management Team* course in Denton, TX. They made a great showing and represented this region well. The Regional IMTs have been tasked this year with an additional mission of providing direct DDC support to districts impacted by a significant disaster or event. We are now truly an All Hazard/Significant Event activity. There is also an expectation this fall, as the State’s wildfire season cranks up to full throttle, that the state will be looking to the regional IMTs to support the statewide response. The wildland fire season forecast for Texas is predicted to be comparable to the 2011 season – if not worse. Our IMT members should have ample opportunity to represent our region Statewide.

**STRATEGIC PLANNING:** CINDY POWERS, CHAIRPERSON

The 2013-2014 Strategic plan was approved this meeting.

**PROGRAM:**

The draft 2013-2014 Strategic plan was reviewed and approved

**FUTURE SNCA MEETING HOSTS:**

Please review the upcoming hosts. Each member is required to host a monthly meeting. Below is the schedule for 2013 and early 2014.

Host Member	Month	Year
SNCA (Strategic Planning Meeting)	September	2013
Enterprise Pipeline and Storage	October	2013
Industrial Rescue Instruction Systems	November	2013

Invista (SARL Orange)	December	2013
GE Energy Water & Storage	January	2014
Care Plus Ambulance Service	February	2014
East Texas Advisory Council	March	2014
GT Logistics	April	2014
Jefferson County ESD#3 (China/Nome)	May	2014
Renewable BioFuels	June	2014
Hardin County Public Health	July	2014
Oil Tanking Beaumont	August	2014

**ATTENDEES:** There were 94 attendees at this meeting, up from 92 at the previous meeting: 45 Voting; 20 Non-Voting; 0 Honorary; 27 member agencies attendees; and 2 Guests

**ADJOURN:**

A motion was made by Aleta Cappen and seconded by Charlie Kosh to adjourn the 768<sup>th</sup> meeting at 11:10 am. Motion passed. Meeting adjourned.

Respectfully Submitted,

**Tim Ocnaschek**  
**Secretary/Treasurer**

**NEXT MEETING:**

**The October 2<sup>nd</sup>, 2013 (769<sup>th</sup>) meeting will be sponsored by Jeff Meyers and Enterprise Pipeline and Storage at Rockin A Cafe- 3520 W. Cardinal Dr, Beaumont, Texas (409-842-0010/ fax 409-840-6272)**