



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

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2013 Board of Directors

John D. Owens
President 11-14

Dale Jackson
Vice-President 13-14

Tim Ocnaschek
Secretary/Treasurer 13-14

Carman Apple
Sergeant-at-Arms 13-14

Larry Richard
Fire Director 12-13

Jerry Ziller
Fire Director 13-14

Tommy Wells
Industry Director 12-13

Charlie Kosh
Industry Director 13-14

Jeff Wilmore
Police Director 12-13

Aleta Cappen
Police Director 13-14

Jeff Kelley
At-Large Director 13-14

Stephanie Garsea
EMS Director 13-14

Cindy Powers
Health Director 13-14

DECEMBER 2013 MINUTES

Quorum is (10) Voting Members at Regular Meeting

The 771st Sabine Neches Chiefs Association meeting was called to order at 10:14 a.m. on Wednesday, December 4th, 2013 at Roberts Meat Market, 3720 W Park Ave, Orange, TX 77630-1810

Cindy Powers gave the invocation.

Dale Jackson led the Pledge of Allegiance.

Invista (Orange) hosted the December meeting and Ralph Valenciano provided welcoming remarks.

The following SNCA Officer was excused: Stephanie Garsea

READING OF THE MINUTES

President Owens asked for "Approval" of the previous month's minutes as e-mailed. A motion was made by Anne Huff and seconded by David Frenzel to approve the minutes. Motion carried.

CORRESPONDENCE:

None

TREASURERS REPORT:

The Treasurer's information is presented with the assistance of Deputy Fire Chief John Avery, PAFD.

Financials as of December 3rd, 2013:

Checking	\$25,161.24
CD	\$ 4,967.86
CD #2	<u>\$ 5,098.02</u>
Total	<u><u>\$35,227.12</u></u>

Secretary/Treasurer Tim Ocnaschek read the financial report and reminded membership that Dues payments should be paid before the end of December. President Owens asked for a motion to approve the report. Charlie Kosh made the motion to approve the financials and Cindy Powers seconded the motion. The motion carried.

OLD BUSINESS:

A budget recommendation for the Association was made to the membership at the last meeting and the review period has concluded. Again, the Board's goal is to ensure money is being spent in accordance with the Association's mission and priorities. A motion was made by Larry Richard to adopt the proposed budget guidance, with the understanding that adjustments will be brought back to the membership for approval. Steve Curran seconded the motion. Motion passed unanimously. A copy of the budget is provided below.

Revenues:		Proposed
Dues		\$ 28,000
Golf Tournament		7,500
Interest Income		50
Total Revenues:		35,550
Expenses:		
Awards		1,300
Board Meetings		1,500
Bosses Night		9,200
Donations: Education Outreach		3,000
Donations: LIT Scholarship Proceeds from Golf Tournament		5,000
Donations: Bereavement		2,000
Dues and Subscriptions (1)		3,000
Credit Card Fees: Dues		110
Golf Tournament		2,500
Licenses and Permits		250
Postage and Office Supplies		250
Professional Fees		500
Telephone and Internet (2)		2,200
Strategic Planning Meeting (3)		2,000
Miscellaneous		1,000
Total Expenses		33,810
Increase (Decrease) Net Assets:		\$ 1,740
(1) primarily cost associated with Brickmann Group evacuation database		
(2) Internet Access and Webhosting costs		
(3) Cost of one general membership meeting per year		

NEW BUSINESS:

Annual Board Elections were held for the positions currently held by Tommy Wells- Industry Director, Larry Richard- Fire Director and Jeff Wilmore- Police Director. Nominations were received for all incumbents and Anne Huff as Fire Director. The board conducted an e-vote, 11-22-2013, and voted to accept all nominees submitted by the Membership Committee Chair, Matt Dulaney. In accordance with the Constitution, President Owens opened the floor for additional nominations and Larry Richard withdrew his name from consideration and nominated Orange County ESD #1 Fire Chief Bryant Champagne for his position. Additionally, Chief Huff withdrew her name from consideration and no other nominations were made. President Owens therefore closed nominations from the floor and asked for a motion to elect the remaining candidates by acclamation since each required position had an uncontested nominee. The motion was made by Larry Richard and seconded by Anne Huff. Motion carried unanimously.

RECENT EMERGENCIES/ ISSUES:

Captain of the Port, U.S. Coast Guard MSU Port Arthur, Captain Paitl, provided a Homeland Security related to a vehicle theft incident for membership awareness.

SPECIAL ANNOUNCEMENTS

President Owens reminded membership that the next SNCA meeting will be January 8th, since the 1st is New Year's Day.

Christy Davis (Environmental Analyst for Entergy; WP 409-981-2471; Email cdavis4@entergy.com) provided safety information regarding handling fires involving treated wood poles. A copy of the presentation and information regarding a response management plan was emailed to the membership following the meeting.

President Owens reminded membership that Secretary/Treasurer, Tim Ocnaschek had a current list of the members with **Outstanding Dues**. All payments should be received by December 31st.

STANDING COMMITTEE REPORTS

NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON (Absent)

New board members were elected under New Business (above).

MEMBERSHIP COMMITTEE: BRYANT CHAMPAGNE, CHAIRPERSON

No report.

CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON

No report.

WEBSITE: STEVE CURRAN, CHAIRPERSON

Website is current and functional. At the meeting, Chief Curran advised he would get an update on the I-phone & Droid apps. After contacting Juxtapose, Chief Curran found that the IOS application had been submitted for approval and should be ready by the middle of December. Both the Droid app and the I-Phone app will now include a separate "Next Meeting" button. When the Web Site was updated on the "How to Join" tab, it automatically changed the information on the Cell Phone apps - a nice feature. Chief Curran is reviewing the prototypes apps before making them available to the membership.

HOMELAND SECURITY: JEREMY HANSEN, CHAIRPERSON

A joint USCG/SETRPC Port Security Grant preparatory meeting will be conducted on Tuesday, January 21. Further information will be sent out by email and posted on Homeport.

COMMUNICATIONS and INVENTORY: PAT GRIMES, CHAIRPERSON (Absent)

Chief Curran advised membership that Mid and South County jurisdictions were considering converting to digital on the 800mhz regional system which means that those with analog radios will not be able to communicate directly with them. The Mid and South County Agencies will have to take an inventory of the subscriber units prior to making that final decision. Members were reminded to make their annual inventory update in the SNCA database.

TRAINING & EDUCATION: LOUIS HAVENS, CHAIRPERSON

Register on PreparingTexas.Org

G727/G628 Residential and Infrastructure Damage Assessment Courses (11 Dec at Orange Co EOC)

PER240 WMD Radiological/Nuclear Responder Operations (28-30 Jan at Beaumont EOC)

Texas Association of Fire Educators Conference coming up in early 2014- free registration prior to January 10

AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON (Absent)

President Owens reminded members received awards at Bosses night on December 2nd.

GOLF TOURNAMENT: STEPHANIE GARSEA, CHAIRPERSON (Absent)

Currently scheduled for April 28th, 2014 (the fourth Monday of April). Flyers will be emailed soon. Stephanie needs door prizes, hole sponsors and teams.

PUBLIC RELATIONS: STEPHANIE GARSEA, CHAIRPERSON (Absent)

No report.

BOSSSES NIGHT: DAVID FRENZEL, CHAIRPERSON

Chief Frenzel provided a cost accounting sheet to Secretary/Treasurer Ocnaschek which will be itemized in the January 2014 Board minutes and sent to membership. Chief Frenzel estimated that 200 people were in attendance which set a new Bosses' Night attendance record. The costs came in about \$300 under the estimated budget with a total of \$8914.86. The majority, \$8564, was for food, drink and gifts. The facility is great and feedback has been good, so that location will be requested for next year as well. Subsequent to the meeting, it was determined the total cost was \$9,064.86 due to an increase in the hall rental from \$100 to \$250.

PROGRAMS: ALETA CAPPEN, CHAIRPERSON

Aleta Cappen reminded everyone that the host of each meeting would provide their own program and a synopsis of their organization. The host list for upcoming months is provided at the bottom of the minutes each month.

DRILLS/EXERCISES: BOB STEGALL, CHAIRPERSON (Absent)

Josh Valdivia (USCG) reminded members of an AMSTEP Tabletop exercise in March 2014, and a full scale Oil and Hazmat Response Exercise in May 2014.

OIL SPILL: TOMMY WELLS, CHAIRPERSON

Tommy Wells reminded members with response assets to update agency inventories in the SNCA database.

INCIDENT MANAGEMENT TEAM: TIM OCNASCHEK, CHAIRPERSON

No report.

STRATEGIC PLANNING: CINDY POWERS, CHAIRPERSON

No Report.

PROGRAM:

Bob Johnson (ExxonMobil Chemical) spoke about the benefits and application of social media with respect to incident and emergency management, as well as situational awareness and public information. He used a recent tornado strike in Washington, Illinois as an example of a successful operation.

FUTURE SNCA MEETING HOSTS:

Please review the upcoming hosts. Each member is required to host a monthly meeting. Below is the schedule for 2014.

Host Member	Month	Year
GE Energy Water & Storage (Strategic meeting)	January	2014
Vidor Pd, OCESD#1 and Vidor ISD PD	February	2014
East Texas Advisory Council	March	2014
GT Logistics (Strategic Planning Meeting)	April	2014

Jefferson County ESD#3 (China/Nome)	May	2014
Renewable BioFuels	June	2014
Hardin County Public Health (Strategic Planning Meeting)	July	2014
Oil Tanking Beaumont	August	2014
Care Plus Ambulance Service	September	2014

ATTENDEES: There were 68 attendees at this meeting, down from 79 at the previous meeting: 32 Voting; 13 Non-Voting; no Honorary; 20 member agencies attendees; and 3 Guests

ADJOURN:

A motion was made by Jeff Kelley and seconded by Bryant Champagne to adjourn the 771st meeting at 11:26 am. Motion passed. Meeting adjourned.

Respectfully Submitted,

Tim Ocnaschek
Secretary/Treasurer

NEXT MEETING:

The January 8th, 2014 meeting will be sponsored by Klark Spencer with GE Energy Water & Process Technologies and hosted at Big Rich Courville's- 1744 Rose Lane #90, Beaumont, TX 77713 (off Hwy 90), (409-860-9811)