



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2015 Board of Directors

Dale Jackson  
President 15-16

Tim Ocnaschek  
Vice-President 15-16

Charlie Kosh  
Secretary/Treasurer 15-16

Carman Apple  
Sergeant-at-Arms 15-16

Bryant Champagne  
Fire Director 14-15

Larry Richard  
Fire Director 15-16

Tommy Wells  
Industry Director 14-15

Chris Gonzales  
Industry Director 15-16

Gary Porter  
Police Director 14-15

Aleta Cappen  
Police Director 15-16

Jeff Kelley  
At-Large Director 15-16

Stephanie Garsea  
EMS Director 15-16

Cindy Powers  
Health Director 15-16

## 2nd Quarter Board of Directors Meeting

### MINUTES

April 23, 2015, 11:00 am

Quorum is (7) Voting Directors

On Thursday, April 23, 2015 at 11:15 am, Dale Jackson, President of the Sabine Neches Chief's Association called to order the 2nd Quarter Board of Directors Meeting held at the Schooner in Nederland.

Board Member Carman Apple, Larry Richard, Tommy Wells, David Frenzel, Chris Gonzales and Cindy Powers were excused.

Visitors: Steve Curran (Website Committee), Pat Grimes (Inventory and Communications Committee), John Avery (Finance), John Owens (Past President) and Louis Havens (Marine Fire, Salvage, and Recovery Committee) were present to address scheduled agenda items.

**Closed Meeting:** Noting that a Quorum of at least (7) voting directors were present President Dale Jackson opened the meeting.

### Old Business:

President Jackson asked for "Approval" of the previous quarter's Board meeting minutes as e-mailed. A motion was made by Stephanie Garsea and seconded by Gary Porter to approve the minutes. Motion carried.

President Jackson then asked for "Approval" of the special called Board of Directors meeting minutes which was held on February 4, 2015. Aleta Cappen made a motion to approve the minutes. The motion was seconded by Bryant Champagne. A vote was taken and the motion passed.

President Jackson asked for "Approval" of the electronic vote record from Board's previous quarter. The e-vote occurred on January 29, 2015. The motion voted on was to approve the SNCA Executive Board to serve on the Area Marine Security Committee Executive Steering Committee. The electronic vote had passed 6 to 0. A motion was made by Aleta Cappen and seconded by Tim Ocnaschek to approve the electronic vote. The motion passed.

Jefferson Terminal Membership Vote: The issue of membership for Jefferson Terminal had been tabled at the 1<sup>st</sup> quarter BOD meeting. Bryant Champagne was to come back to the Board to advise as to what type of member they would be classified. Bryant’s recommendation to the Board was that Jefferson Terminal would fall into the pipeline/storage group as a non-voting member. Aleta Cappen made a motion to the Board that recommends membership approval for Jefferson Terminal as a non-voting pipeline/storage member. The motion was seconded by Stephanie Garsea. The motion passed by vote.

The next order of business was the SETRAC membership request. Bryant advised the Board they could be classified as a provisional non-voting member. The issue was tabled because there was not a supporting letter recommendation from a member in good standing.

Bryant Champagne read a membership request letter from Southeast Texas Air Rescue – Mr. Glenn Anderson Sponsor letter from David Frenzel – Orange Fire Department. The issue of membership was tabled until Bryant could determine the appropriate classification for the group.

Bryant Champagne read a membership request letter from Security Quality Solutions & Integrations SQSI – Mr. Brian Stewart. Sponsor letter from Stephen Davis – Port of Beaumont. This request for membership was rejected. The request was not accompanied by a letter of recommendation from a member in good standing.

**Financial Report:** Secretary/Treasurer Charlie Kosh presented the following financials:

**Checks issued since last Board meeting:**

Schooner Restaurant	Board Meeting	\$508.35
Juxtapose Inc.	Webhosting	\$ 54.13
Bryant Champagne	Spurger VFD assistance	\$360.11
Juxtapose Inc.	Webhosting	\$ 54.13

**Account Balances**

Checking Balance	\$48,644.38
CD Balance	\$ 4,967.86
CD #2 Balance	\$ 5,126.03
Total Balance	<u>\$58,738.27</u>

Aleta Cappen made the motion to approve the Financials and Bryant Champagne seconded the motion. The motion carried.

John Avery presented the Independent Accountants’ Compilation Report prepared by Edgar, Kiker and Cross. The report was prepared for the SNCA for the year of 2014. There were no outstanding issues in the report.

**Correspondence:**

President Jackson read a letter from ExxonMobil Chemical, Beaumont Polyethylene Plant concerning their Resource Conservation and Recovery Act (RCRA) report. The letter was from D. M. Gorsich and was dated April 17, 2015. The letter informed the SNCA that ExxonMobil is a treatment, storage, and disposal, (TSD) facility. The letter also stated that the SNCA was welcome to visit the site if it needed to.

**New Business:**

President Jackson discussed that at the March 4, General meeting a motion was made and passed by vote, to include in the monthly minutes and on the SNCA web to include the number of activations by month and year-to-date total. Aleta Cappen made a motion for the Board to accept that vote. The motion was seconded by Stephanie Garsea. The motion passed by vote.

Steve Currans presented changes to the Constitution and By-Laws related to dissolving of the Budget and Finance Committee. The specific changes to the Constitution were on page 1 (the revised date) on page 17 item D (deleted Finance/Budget and added Marine Fire, Salvage, and Recovery) and on page 21(the listed revisions). On the By-Laws the changes were on page 1 (the revised date) on page 2 Section 4 (deleted Finance/Budget and added Marine Fire, Salvage, and Recovery and added committee scope) on page 7 (the listed revisions). A motion was made by Tim Ocnaschek and seconded by Bryant Champagne to accept the changes. The motion was voted on and passed.

The Board discussed making Marshall Jeff Wilmore an honorary member of the SNCA since he had recently retired from Groves Police Department and had been a long time member of the SNCA Board of Directors. Aleta Cappen made a motion that was seconded by Tim Ocnaschek. A vote was taken and the motion passed.

Pat Grimes gave an update on the State of Texas Emergency Assistance Registry (STEAR) database. The 2015 data is in the system.

Tim Ocnaschek discussed that the state would have a new system for next year and that there may be interoperability issues between the new system and the SNCA database. It was discussed the SNCA should maintain the current database for upcoming years.

Louis Havens gave an update on the AMSC and SNCA MFS&R Committee. The committee had met on April 9<sup>th</sup> and the 17<sup>th</sup>. They have established a mission statement and objectives. Some of the things they will address is a boat for water-board firefighting, and develop facilities such as an EOC and a logistics hub in Groves. They will also develop a training plan for land based marine firefighters.

#### **Other Business:**

None

#### **SNCA Board of Directors Meeting Schedule 2015:**

2015 SNCA Board Meeting Schedule: January 22, April 23, July 23, and October 22

#### **Call for motion to adjourn:**

Motion made by Aleta Cappen and seconded by Gary Porter to adjourn the 2015 2nd quarter BOD meeting. Motion carried.

**Meeting Adjourned:** 12:40 PM

*Charlie Kosh*

Secretary/Treasurer