



Organized Feb. 9, 1949

## SABINE-NECHES CHIEFS ASSOCIATION

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### 2016 Board of Directors

Dale Jackson  
President 15-16

Tim Ocnaschek  
Vice-President 15-16

Charlie Kosh  
Secretary/Treasurer 15-16

Carman Apple  
Sergeant-at-Arms 15-16

Bryant Champagne  
Fire Director 14-15

Larry Richard  
Fire Director 15-16

Tommy Wells  
Industry Director 14-15

Chris Gonzales  
Industry Director 15-16

John Owens  
Police Director 14-15

Aleta Cappen  
Police Director 15-16

David Frenzel  
At-Large Director 15-16

Stephanie Garsea  
EMS Director 15-16

Cindy Powers  
Health Director 15-16

## 2<sup>nd</sup> Quarter Board of Directors Meeting

### MINUTES

April 28, 2016 11:00 am

Quorum is (7) Voting Directors

On Thursday, April 28, 2016 at 11:03 am, Dale Jackson, President of the Sabine Neches Chief's Association called to order the 2<sup>nd</sup> Quarter 2016, Board of Directors (BOD) meeting held at the Schooner Restaurant in Nederland.

Board Members Cindy Powers and Chris Gonzales were excused.

Visitors: John Avery (Finance), Steve Curran, Pat Grimes and Louis Havins.

**Closed Meeting:** Noting that a Quorum of at least (7) voting directors were present President Dale Jackson opened the meeting.

### Old Business:

President Jackson asked for "Approval" of the previous quarter's Board meeting minutes as e-mailed. A motion was made by John Owens and seconded by Aleta Cappen to approve the minutes. Motion carried.

President Jackson advised that there were not any e-vote since the last BOD meeting.

**Financial Report:** Secretary/Treasurer Charlie Kosh presented the following financials:

**Checks issued since last Board meeting:**

<i>Schooner Restaurant</i>	<i>Board Meeting</i>	<i>\$ 464.60</i>
<i>Juxtapose Inc</i>	<i>Annual iOS fee</i>	<i>\$ 216.50</i>
<i>John Avery</i>	<i>Reimburse for office supplies</i>	<i>\$ 18.16</i>
<i>Juxtapose Inc</i>	<i>Webhosting and updates</i>	<i>\$ 227.33</i>
	<i>Reimburse for Awards &amp; Certificates</i>	<i>\$ 48.68</i>
<i>Stephanie Garsea</i>	<i>Webhosting and updates</i>	<i>\$ 227.33</i>
<i>Juxtapose Inc</i>	<i>Homeland Security Conference</i>	<i>\$ 800.00</i>
<i>Steve Curran</i>	<i>Homeland Security Conference</i>	<i>\$1,100.00</i>
<i>Patrick Grimes</i>	<i>Financial Statements</i>	<i>\$ 475.00</i>
<i>Edgar Kiker and Cross</i>	<i>Webhosting and updates</i>	<i>\$ 173.20</i>
<i>Juxtapose Inc</i>		

**Account Balances**

<i>Checking Balance</i>	<i>\$53,008.19</i>
<i>CD Balance</i>	<i>\$ 4,967.86</i>
<i>CD #2 Balance</i>	<i>\$ 5,154.20</i>
<i>Total Balance</i>	<i><u>\$63,130.25</u></i>

Larry Richard made the motion to approve the Financials and Bryant Champagne seconded the motion. The motion carried.

**CORRESPONDENCE:**

None

**New Business:**

- A. Bryant Champagne discussed a membership request for Lamar University Police Department. Bryant recommended that Lamar Police Department be accepted as a government entity, voting member. A motion was made by Tim Ocnashek and seconded by Aleta Cappen to accept Lamar Police Department as a government entity, voting member. The motion passed by vote.
  
- B. The group had a discussion and vote on a membership request from Motiva Distribution. The membership committee recommended that they be included as a Pipeline/Storage, non-voting member. At the February general meeting Tommy Wells made a motion to accept Motiva Distribution as a Pipeline/Storage, non-voting member, the motion was seconded by Stephanie Garsea. The motion passed by vote at the general meeting. A motion was made to the Board by Larry Richard and seconded by John Owens to accept Motiva Distribution as a pipeline/storage non-voting member. The motion passed by vote.

- C. There was a discussion on Constitution change - Article 4 Section 7 part 2 (about the middle two sentences) to modify to restrict nominations being made only by and for the Primary member as registered in the SNCA database at the time of nomination. In other words, nominations should only come from the primary member, and only be made for a primary member. This will keep us from having the potential to have two votes as required under Article IV, Section 1, part 1. It also ensures that the decisions and recommendations of the person an entity assigns as the primary appointee from being accidentally voided if the alternate had a different opinion or didn't know the primary had not had an opportunity to voice an opinion. Unlike a motion or vote at a meeting, membership nomination is important and there is plenty of time to make a swap between the primary and alternate if that is the will of the member entity to facilitate holding an officer position. John Owens made a motion to include in the Constitution a sentence stating each entity can only have one primary or alternate member serve on the BOD at a given time. The motion also included a change stating that the meetings were "Closed Meetings". Aleta Cappen seconded the motion. The motion passed by vote.
- D. President Jackson discussed the amended SNCA Budget Fiscal Year 2016. The amended budget reflects the changes made at the February general meeting. The amendment was made available to the Board in attachment #2 of the agenda.
- E. Charlie Kosh informed the Board that the review of the Financial Report from Edgar Kiker & Cross was received and that everything was in order. The review was made available to the Board.
- F. Stephanie Garsea reported to the Board that there are 38 teams and 20 hole-sponsors signed up for the golf tournament at this time. She also informed the Board that the Port Neches Fire Department had requested a refund on their entry fee. After discussion a motion was made by Carman Apple and seconded by Bryant Champagne to deny their request for a refund. The motion passed by vote.
- G. John Avery informed the group that there were still 16 members that have not paid their dues. ■

**Other Business:**

Pat Grimes addressed the Board on whether we wanted to keep the SNCA database. The consensus was to keep the database and pursue an automated download from STEAR.

**SNCA Board of Directors Meeting Schedule 2016:**

2016 SNCA Board Meeting Schedule: January 21, April 28, July 28, and October 27

**Call for motion to adjourn:**

Motion made by Bryant Champagne and seconded by Stephanie Garsea to adjourn the 2016 2<sup>nd</sup> quarter BOD meeting. Motion carried.

**Meeting Adjourned:** 12:40 PM

**Charlie Kosh**

Secretary/Treasurer