



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

~ P.O. Box 2257 Nederland, Texas 77627 ~
Phone: (409) 985-0237, Fax: (409) 963-3883
Email: snca@ih2000.net Web: www.snchief.com
24-Hour Activation Phone: **409-838-6371**

2016 Board of Directors

Tim Ocnaschek
President 17-18

Charlie Kosh
Vice-President 17-18

Bryant Champagne
Secretary/Treasurer 17-18

Carman Apple
Sergeant-at-Arms 17-18

Matt Dulaney
Fire Director 16-17

Louis Havens
Fire Director 17-18

Tommy Wells
Industry Director 16-17

Tommy Shelton
Industry Director 17-18

John Owens
Police Director 16-17

Aleta Cappen
Police Director 17-18

David Frenzel
At-Large Director 17-18

Stephanie Garsea
EMS Director 17-18

Cindy Powers
Health Director 17-18

2nd Quarter Board of Directors Meeting

MINUTES

April 27, 2017 11:00 am

Schooner Restaurant

Quorum is (7) Voting Directors

On Thursday, April 27, 2017 at 11:05 am, Tim Ocnaschek, President of the Sabine Neches Chief's Association called to order the 2nd Quarter 2017, Board of Directors (BOD) meeting held at the Schooner Restaurant in Nederland.

Board Members Carmen Apple, Tommy Shelton and John Owens were excused.

Visitors: John Avery, Pat Grimes, Terry Lafluer, Dale Jackson, Steve Curran and Shaqueena Nobles attended.

Closed Meeting: Noting that a Quorum of at least (7) voting directors were present President Tim Ocnaschek opened the meeting.

Invocation: Matt Dulaney

Old Business: N/A

Approval of Consent items:

Tim Ocnaschek call for a motion to approve last Board meeting minutes. The motion was made to approve minutes by Charlie Kosh and seconded by Cindy Powers. The motioned carried.

There were three E-votes since last BOD meeting. Tim Ocnaschek went over each e-vote, covering the support letter for H.B. 919, the strategic plan changes, and the use of the SNCA logo by Motiva. Tim then called for a motion to approve the e-votes as described. The motion was made to approve by Cindy Powers and seconded by Stephanie Garsea. The motioned carried.

CORRESPONDENCE:

Tim Ocnaschek read the thank you letter submitted by OCESD #1 for the donation of outreach funds to support ESD #1’s fire prevention activities.

Financial Report: Secretary/Treasurer Bryant Champagne presented the following financials:
Checks issued since last Board meeting:

Checks issued since last Board meeting:

Schooner	Board meeting	\$ 241.64
OCESD #1	Public outreach activities	\$ 1,000.00
Juxtapose Inc.	Webhosting and updates	\$ 310.00
Beaumont Police	Cops & Kids	\$ 1,000.00
Fire Museum of Texas	Public outreach activities	\$ 1,000.00
Juxtapose Inc.	Webhosting and updates	\$ 210.00
	STEAR/ETN meeting	
Patrick Grimes	travel	\$ 478.28
Juxtapose Inc.	Webhosting and updates	\$ 210.00

Account Balances

Checking Balance	\$60,626.95
CD Balance	\$ 4,967.86
CD #2 Balance	\$ 5,159.36
Total Balance	<u>\$70,754.17</u>

Louis Havens made the motion to approve the Financials and Cindy Powers seconded the motion. The motion carried.

New Business:

- A. Board discussed John Avery's concern about the travel policy pertaining to the GSA guidelines for travel pay and reimbursements. Louis Havens made a motion to use GSA guidelines as written. Motion was withdrawn without a second. Following a lengthy discussion the board made the following recommendation to simplify the travel guidance and add language to allow deviation from strict adherence to GSA rates (i.e. "Notwithstanding GSA...), and then to pay full per diem for **authorized** travel days as well as the attendance days at the standard GSA rate rather than itemize the exact time of day travel started and ended. We would also delete the portion regarding reducing per diem if a meal was provided by the hotel or meeting host. In addition, the recommendation was also to pay full parking and toll fees. There was also some minor wording cleanup to make sure the guidance was clear.
- B. Board discussed SASOL's membership as well as how members contact the SNCA for response. A decision was made that Sasol was incorrectly identified as a Provisional member, but after confirming their facility is in Jefferson County, the Board recommends to membership that they be reclassified as a regular Non-voting, Industrial Facility member. Additionally, there was concern that there could be delay in coordinating response or duplication of resources if a first response agency isn't called rather than calling SNCA directly; however, the Board felt the current SOG 100-1 was acceptable and any member should be able to call SNCA directly. The President will request Beaumont Fire/Rescue Communications (as the dispatch point for SNCA) to add a checklist item asking the non-responder entities if they have called their first response agency and identify who that agency is.
- C. Board discussed communication SOG and requested communications committee review SOG 100-1, as well as come up with a path forward regarding interoperable communications and talk groups that meet the current need of the SNCA. In addition, the committee was asked to provide a radio use briefing/training power point for the membership.
- D. Discussion of new members not showing up on host list was tabled for future meeting.

- E. Board discussed membership committee report on the workshop regarding membership classifications, voting status and dues structure. Direction was requested from membership committee with regards to the voting status versus the pay status of a member. After a lengthy discussion the board task the membership committee to conduct another workshop to continue to develop and streamline the classification and dues versus voting structure. Direction was also given with regards to State, Federal and exempt agencies. The committee has begun reducing the number of classification as well as developed a base plan to build foundation questions that will determine a members voting status and dues cost. Louis Havens and Shaqueena Nobles both asked to participate in the membership workshop.

- F. Board discussed need for board members to show up and participate in the golf tournament.

- G. Board discussed the need for the SNCA to possibly contribute some funds towards the golf tournament. Tim Ocnashek made the motion that the SNCA contribute the difference in funds between the profits from the golf tournament and a 10,000 dollar donation of scholarship funds to LIT. The motion was seconded by David Frenzel. The motion carried.

SNCA Board of Directors Meeting Schedule 2017:

2017 SNCA Board Meeting Schedule: July 27, and October 26.

Call for motion to adjourn:

Motion made by David Frenzel and seconded by Louis Havens to adjourn the 2017 2nd quarter BOD meeting. Motion carried.

Meeting Adjourned: 12:59 PM

Bryant Champagne

Secretary/Treasurer