



Organized Feb. 9, 1949

SABINE-NECHES CHIEFS ASSOCIATION

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2019 Board of Directors

Charlie Kosh
President 19-20

Robert L. Havens
Vice-President 19-20

Aleta Cappen
Secretary/Treasurer 19-20

Shaqueena Nobles
Sergeant-at-Arms 19-20

Matt Dulaney
Fire Director 18-19

Paul Nelson
Fire Director 19-20

Tommy Wells
Industry Director 18-19

Tommy Shelton
Industry Director 19-20

John Owens
Police Director 18-19

Sparky Robinson
Police Director 19-20

David Frenzel
At-Large Director 19-20

Stephanie Garsea
EMS Director 19-20

Sharon Whitley
Health Director 19-20

FEBRUARY 2019 MINUTES

Quorum is (10) Voting Members at Regular Meeting

- 1) The 833rd meeting was held on February 6, 2019 at Rockin A Cafe, located at 3520 W Cardinal Dr, Beaumont, TX 77705.

The meeting was hosted by Port of Beaumont

Bryant Champagne gave the invocation.

Louie Havens led the Pledge of Allegiance.

Host Welcome and Program: Randall Ogrydziak – Port of Beaumont

Board members Matt Dulaney and Tommy Shelton were excused from the meeting.

Self Introductions were made by those present.

READING OF THE MINUTES

Charlie Kosh asked for “Approval” of the previous month’s minutes as e-mailed:

A motion was made by Stephanie Garsea and seconded by John Owens to approve the minutes. Motion carried.

CORRESPONDENCE:

- a) See email from Pete DeLaCruze in reference to First Net representative wanting to address the SNCA membership at our next (March) monthly meeting. Board agreed to allow presentation but must be informational only
- b) LIT Foundation requesting our participation in the upcoming LIT Shootout scholarship event –.
- c) BBVA Compass Statement ending January 31, 2019

E-vote: NONE

The correspondence is attached.

E-Vote: None

TREASURERS REPORT:

As of 01/31/2019:

Checking	\$ 45,128.68
CD	\$ 4,967.86
CD #2	\$ 5,169.69
Total	<u>\$ 55,266.23</u>

Current checkbook balance: 01/31/2019: \$ 45,128.68

Charlie Kosh asked for a motion to approve the Treasurer’s report. Troy Tucker made the motion to accept and Scott McDonald seconded. Motion carried.

OLD BUSINESS:

NEW BUSINESS:

- a) Budget – See proposed budget attachment. Motion by Scott McDonald, second by Paul Nelson to accept proposed budget. Motion Carries
- b) Records Retention
Scan and trash old documents, Retain hard copies how far back? 3 or 5 years?
Discussion of scanning and backing up paper documents was had. All agreed scanning was necessary. A motion was made to scan archived documents and destroy once verification of documents. Motion by Shaqueena Nobles and second by Sparky Robinson. Motion Carries. The Board tasked Brian Shajari to check on a secure cloud

system to store files for easy access for Executive Board. Aleta will check with CPA on how many years hard copies of bank statements are needs.

- c) TDEM Conference – L. Havens propose we fund Charlie Cox, GT – AHIMT to attend the 2019 TDEM Emergency Management conference as a representative of our organization. Charlie is a founding member of the SNCA Golden Triangle AH-IMT and continues to actively participate even though he has retired and not currently affiliated with any other organization/agency other than the SNCA.
Board proposes to send Charlie Cox to TDEM Conference to include expenses for mileage, hotel, conference fee and meals. Motion by John Owens, Second by Shaqueena Nobles, motion carries.
- d) Training Funds Request - Shaqueena Nobles brought up the 0305 AHIMT Training class being brought to the region. She requested training funds to assist in paying for the training. Training cost will be \$4,000. She advised she is trying to secure funds from the LEPC's in the Region. SNCA pay up to \$1,000 if all the funding is not acquired. Motion by Shaqueena Nobles, Second by John Owens. Motion Carries.
- e) Update Travel Policy, per Avery's recommendation – Mileage needs to be updated on form. This does not require a vote or formal action per our rules. We just need to update our form and increase mileage to 58 cents per mile. The proposed change to the current travel policy/form is to change the wording to the mileage shall be what the current state/federal rate is.
- f) New Email – Louie Havens has been working on changing our organization email to a Gmail account.
- g) PayPal – update contacts and transfer payments. Aleta will contact Steve Curran to see about updating the account
- h) LIT Shootout – See correspondences – no motion to sponsor or fund this event
- i) Iron Horse – New Membership – Board recommends Iron Horse be accepted for membership.
- j) Membership Drive – President Charlie Kosh asked once we have a current membership list that board members check their communities and solicit those industry and jurisdiction who are not members to join.
- k) Host List – New members – Discussion of new members need to be worked into the front of the host list. It was decided by the Board the host calendar would be set for one calendar year and any new members would be put in at the first of the following calendar year. Thus, allowing jurisdictions and companies to plan and budget for hosting.

Foster Enterprises has asked to host the May meeting and to host once a year. The board discussed and decided Foster would be put in the rotation and host as any other member

SPECIAL ANNOUNCEMENTS:

SNCA is celebrating it's 70 year on February 9, 2019

Motion by Scott McDonald to make Mark Landry with an Honorary Member as he will be retiring March 31, 2019. Second by John Owens. Motion Carries

RECENT EMERGENCIES/ ISSUES:

SNCA There were 0 activation in January.

SNCA Activations YTD 0

Industry: None

Municipal Fire: None

Law Enforcement: None

EMS: None

Health: There has been an increase in Flu cases. Flu shots are available at Hardin, Orange and Beaumont health deptarmets for a small fee. Houston has had a case of Measels and there are alerts nation wide.

STANDING COMMITTEE REPORTS

NOMINATING COMMITTEE – MATT DULANEY, CHAIRPERSON

No report

MEMBERSHIP COMMITTEE: BRIAN MARKLAND, CHAIRPERSON

No report

CONSTITUTION AND BY-LAWS: STEVE CURRAN, CHAIRPERSON

No Report

WEBSITE: BRIAN SHAJARI, CHAIRPERSON

Brian is searching for a secure cloud-based server for SNCA documents. Website priorities are to update the meeting locations and members.

MARINE FIREFIGHTING, SALVAGE, AND RECOVERY COMMITTEE: LOUIS HAVENS, CHAIRPERSON

Louie advised there was a meeting held on Emergency Communication and had representatives from Orange and Jefferson County. On large scale events 9-1-1 PSAPs are notified and will quickly notify Beaumont Fire for SNCA stand by. The next meeting will cover Response Protocols for type of event and location of event.

COMMUNICATIONS: BRIAN HEBERT, CHAIRPERSON

Brian Hebert sent a message to remind the membership about the Tuesday 9am radio checks for the region – approximately 70% participation at this time. Regional Interoperability Radio Meeting will be February 26, 2019 at SETRPC.

INVENTORY: PAT GRIMES, CHAIRPERSON

Inventory is up to date.

TRAINING & EDUCATION: SHAQUEENA NOBLES, CHAIRPERSON

ICS 300/400 class will be held February 25-28, 2019 at Orange County Convention Center.

Scheduled CCTA training events:

SETRPC CCTA Tactical Response Tabletop Exercise

- Initial Planning Meeting January 20, 2019
- Final Planning Conference April 2, 2019
- Exercise May 14, 2019
- After Action Conference June 18, 2019

SETRPC CCTA Medical Response Tabletop Exercise

- Initial Planning Meeting March 7, 2019
- Final Planning Conference April 25, 2019
- Exercise June 12, 2019
- After Action Conference July 10, 2019

SETRPC CCTA Executive Leadership Tabletop Exercise

- Initial Planning Meeting May 9, 2019
- Final Planning Conference June 26, 2019
- Exercise August 8, 2019
- After Action Conference September 12, 2019

SETRPC CCTA Full-Scale Exercise

- Initial Planning Meeting June 27, 2019
- Mid-Term Planning Meeting October 24, 2019
- MSEL Meeting April 7, 2019
- Final Planning Conference March 18, 2019
- Exercise May 20, 2020
- After Action Conference June 25, 2020

Please visit <https://www.preparingtexas.org/index.aspx>? for the most up to date training opportunities.

Steve Curran spoke about the CCTA exercises and stated there will be a core planning team to pull together those needed at each exercise.

HOMELAND SECURITY: JEREMY HANSEN, CHAIRPERSON

February is National Awareness Month. This is a good time to check your Urban Search and Rescue Equipment. March 27, 2019 is the ATAC/AMSC Meeting at the Beaumont Event Center 70 Crockett Street, Beaumont, TX 77701. 9:00 am – 12:00 Noon, Registration begins at 8:15 am

AWARDS COMMITTEE: STEPHANIE GARSEA, CHAIRPERSON

If you think of anyone deserving an award Stephanie will take nominations during the year to hold for the awards committee.

GOLF TOURNAMENT: STEPHANIE GARSEA, CHAIRPERSON

Next Tournament scheduled for April 26, 2019
Flyers are ready, in need of door prize donations.

PUBLIC RELATIONS: STEPHANIE GARSEA, CHAIRPERSON

No report

BOSSES NIGHT: DAVID FRENZEL, CHAIRPERSON

2019 Bosses night will be held December 2, 2019 at 6:00 pm at the Groves Activity Building.

OIL SPILL: TOMMY WELLS, CHAIRPERSON

Tommy encouraged members to participate on their Local Emergency Planning Committee meetings. Hardin County's next meeting is April 9th. Jefferson County's is March 20th at Rockin A, Orange County's is March 13th at the OC Convention Center. Please update the contact list at your facilities. He is also trying to set up a meeting with the GLO

INCIDENT MANAGEMENT TEAM: TIM OCNASCHEK, CHAIRPERSON

Louie advised to be on IMT team they needed to get their 300/400 taken. There is the O-305 - All-Hazards Incident Management Team class in March. If you are interested in being on the AHIMT contact Tim, Louie or Shaqueena

PROGRAM:

Host Port of Beaumont made a presentation on the capacity and types of cargo being receive and shipped out of the port and expansions happening.

ATTENDEES:

See attached sign-in sheets.

ADJOURN:

Charlie Kosh called for motion to Adjourn. A motion was made by Scott McDonald and seconded by Stephanie Garsea to adjourn the 833rd meeting at 11:11 am. Motion carried. Meeting adjourned.

NEXT MEETING:

The 834th meeting will be on March 6, 2019. The meeting will be hosted by City of Vidor at the Rockin A Café located at 3520 W Cardinal Dr, Beaumont, TX 77705.

Aleta Cappen

Secretary/Treasurer SNCA

Upcoming Meeting Host:

Meeting Host	Meeting Number	Meeting Date
Lamar University PD	835	April 3, 2019
Natgasoline	836	May 1, 2019
Golden Triangle Baptist Disaster Relief Team	837	June 5, 2019
Acadian Ambulance	838	July 3, 2019
Beaumont Fire Department	839	August 7, 2019
Chevron/Phillips Chemical Co. - Orange	840	September 4, 2019
Colonial Pipeline Company	841	October 2, 2019
Energy Transfer (Sunoco Logistics)	842	November 6, 2019
Water District #10 VFD	843	December 4, 2019